



Inner South Community Committee

Beeston & Holbeck, Hunslet & Riverside, Middleton Park

Meeting to be held in Civic Hall, Leeds
Wednesday, 1st September, 2021 at 2.00 pm

Councillors:

- | | |
|------------|--------------------------|
| G Almass | - Beeston and Holbeck; |
| A Gabriel | - Beeston and Holbeck; |
| A Scopes | - Beeston and Holbeck; |
| M Iqbal | - Hunslet and Riverside; |
| E Nash | - Hunslet and Riverside; |
| P Wray | - Hunslet and Riverside; |
| S Burke | - Middleton Park; |
| K Groves | - Middleton Park; |
| P Truswell | - Middleton Park; |



Note to observers of the meeting: To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=996&MIId=11445&Ver=4>

Due to current restrictions arising from the pandemic, there will be very limited capacity in the public gallery for observers of the meeting. If you would like to attend to observe in person, please email FacilitiesManagement@leeds.gov.uk to request a place, clearly stating the name, date and start time of the committee and include your full name and contact details, no later than 24 hours before the meeting begins. Please note that the pre-booked places will be allocated on a 'first come, first served' basis and once pre booked capacity has been reached there will be no further public admittance to the meeting. On receipt of your request, colleagues will provide a response to you.

Please Note - Coronavirus is still circulating in Leeds. Therefore, even if you have had the vaccine, if you have Coronavirus symptoms: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, you should NOT attend the meeting and stay at home, and get a PCR test . For those who are attending the meeting, please bring a face covering, unless you are exempt

Agenda compiled by: Harriet Speight
Governance Services Unit, Civic Hall, LEEDS LS1 1UR Tel 37 89954

Head of Locality Partnerships: Liz Jarmin Tel: 37 89035

*Images on cover from left to right:
Beeston & Holbeck - Holbeck Engine Shed; Millennium Gardens
Hunslet & Riverside - Thwaite Mills canal side; Bridgewater Place
Middleton Park – Middleton Railway; South Leeds Academy*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES</p> <p>To receive and approve the minutes of the meeting held on Wednesday 7th July 2021.</p>	7 - 12
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>In order to facilitate the Open Forum whilst certain restrictions relating to the pandemic remain in place, the process has been adapted slightly, so that members of the public are invited to make written submissions in advance of the meeting on any matter which falls within the Committee's terms of reference. These will be read out under the agenda item and considered by the Community Committee.</p>	
8			<p>INNER SOUTH COMMUNITY COMMITTEE - FINANCE REPORT</p> <p>To consider the report of the Head of Locality Partnerships that provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021/22.</p>	13 - 34

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9			<p>INNER SOUTH COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>To consider the report of the Head of Locality Partnerships that provides an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p>	35 - 56
10			<p>CITY PLAN ENGAGEMENT</p> <p>To consider the report of the Head of Locality Partnerships that introduces verbal update on the development of a City Plan for Leeds in the Inner South Community Committee Area and to gather input from elected members and residents to feed into the Plan.</p>	57 - 58
11			<p>LIBRARY SERVICE UPDATE</p> <p>To consider the report of the Chief Officer (Community Hubs) that provides an overview of the activity of Leeds Libraries during the past 18 months and outlines the key priorities for the service as part of our Service Recovery Strategy.</p>	59 - 78
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>The next meeting will be held on Wednesday 24th November 2021 at 2.00 p.m.</p>	

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			<p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

INNER SOUTH COMMUNITY COMMITTEE

WEDNESDAY, 7TH JULY, 2021

PRESENT: Councillor A Gabriel in the Chair

Councillors G Almass, Burke, K Groves,
M Iqbal, E Nash, A Scopes, P Truswell and
P Wray

CHAIRS OPENING COMMENTS

The Chair welcomed everyone to the meeting, saying that it was nice to meet again within the Community. She welcomed Cllr Sharon Burke who was newly elected to the Middleton Park Ward at the recent elections.

1 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

2 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

3 Late Items

There were no late items. However, supplementary information was circulated to Members in relation to Item 8, Inner South Community Committee Finance Report (Minute 8 refers).

4 Declaration of Disclosable Pecuniary and Other Interests

There were no declarations of disclosable pecuniary interests.

However, Cllr Groves did wish it to be noted that she was a Member of the Hunslet Hawks Rugby Foundation Board, in respect of items being discussed under Item 8 Inner South Community Committee Finance Report.

5 Apologies for Absence

There were no apologies.

6 Minutes - 3 March 2021

RESOLVED – That the minutes of the meeting held on 3rd March 2021, be approved as a correct record.

Matters arising

Draft minutes to be approved at the meeting
to be held on Wednesday, 1st September, 2021

- In relation to Minute 20
 - Members asked for more information about organisations and businesses in Inner South who are part of the Safe Spaces Scheme (Domestic Violence), this was emailed to members in March and July.
 - A letter on behalf of the Committee had been circulated to all the schools in the Inner South area, thanking the schools for all their work through the pandemic.
 - Members had asked for a formal item on Universal Credit at a future meeting – Cllr Pryor said that officers workloads didn't permit attending, due to Covid. He was happy to attend and answer questions and take away any he couldn't answer.

7 Open Forum

Two members of the public attended the meeting. At the discretion of the Chair they were invited to ask questions or make comments.

Mr Morton asked about the land at South Leeds Golf Club. The Committee responding by informing him that a meeting had taken place with offices to look at a community consultation process which they hoped would take place in August. The Committee had been waiting for restrictions to be lifted as face to face consultation was the preferred method of consultation.

Plans for the area included a Memorial Park and Urban Park for the wider community of Inner South. The consultation process would look at ideas put forward from the community.

8 Inner South Community Committee - Finance Report

The Head of Locality Partnerships submitted a report that set out the delegated budget position for the Community Committee and invited Members to consider the minimum conditions and the wellbeing applications submitted.

Two further wellbeing applications had been submitted as supplementary information for Members consideration.

Members requested to review and agree the minimum conditions which had previously been approved by the Community Committee. Members were of the view that no revisions were required and agreed the minimum conditions as set out at paragraph 14 of the submitted report.

The projects set out in the report were discussed and agreed as follows:

Project Title	Wards	Amount requested	Decision
Hunslet & Riverside Blue Grit Bin refills	Hunslet & Riverside	£1,600 (Revenue)	Approved
Stourton Park and Ride CCTV	Middleton Park	£4,060 (Revenue)	Approved

Draft minutes to be approved at the meeting to be held on Wednesday, 1st September, 2021

Cameras Running Costs			
Hunslet Community Gala	Hunslet & Riverside	£4,080 (Revenue)	Approved
Litter Free Beeston	Beeston & Holbeck	£2,055 (CIL)	Approved
Beeston Festival	Beeston & Holbeck, (£2,500) Hunslet & Riverside (£2,500)	£5,000 (Revenue)	Approved
Holbeck Foodbank	Beeston & Holbeck (£1,500) Hunslet & Riverside (£1,500)	£3,000 (Revenue)	Approved
Hunslet Club Summer Gala	Hunslet & Riverside	£3,000 (Revenue)	Approved
Middleton Crescent Gate	Middleton Park	£458.33 (Revenue)	Approved
St Luke's Local Environmental Project	Beeston & Holbeck (£1,261) Hunslet & Riverside (£1,739)	£3,570 (Revenue)	Approved
Monday Evening Project	Beeston & Holbeck (£3,150) Hunslet & Riverside (£10,350) Middleton Park (£5,400)	£18,900 (Revenue)	Approved
Rolling with Holbeck Moor	Beeston & Holbeck	£1,580 (YAF)	Approved

Members were advised of delegated decisions taken since the last Community Committee held on 3rd March. These were set out at paragraph 43 of the submitted report.

Members discussions included:

- The length of time taken to have grit bins delivered to locations.
- The need for more information to be provided from organisations to include sustainability of projects, match funding and staffing costs. It was suggested that a working group be formed to discuss the Committees requirements for future funding applications.

It was noted that since the report had been written one project had been declined. The application had been submitted by Leeds United for a project called 'Fit Minds'.

Members discussed funding for larger organisations and who the funding benefitted. They also discussed how to empower small organisations to apply for funding.

Members were advised that the Localities Team would keep requesting more information on CIL from officers in City Development, particularly where it was known that large developments were due to commence.

RESOLVED -

- a. The Minimum Conditions, were reviewed and agreed (paragraph 14)
- b. Noted the proposed Ring Fences (paragraph 22 onwards)
- c. Noted the details of the Wellbeing Budget position (Table 1)
- d. Wellbeing proposals for consideration and approval as set out above
- e. Noted details of the projects approved via Delegated Decision (paragraph 43)
- f. Noted monitoring information of its funded projects (paragraph 47 onwards)
- g. Noted details of the Youth Activities Fund (YAF) position (Table 2)
- h. Noted details of the proposed Small Grants Budget (paragraph 57)
- i. Noted details of the proposed Community Skips Budget (paragraph 58)
- j. Noted details of the Capital Budget (Table 3)
- k. Noted details of the Community Infrastructure Levy Budget (Table 4)

9 Inner South Community Committee - Update Report

The Head of Localities Partnerships submitted a report that provided a summary of the work undertaken by the Communities Team based on the priorities identified by the Inner South Community Committee. A Social Media update was appended to the report.

Members were invited to make nominations to the sub groups of the Inner South Community Committee.

Sub Group	Number of places	Appointed	Community Committee Champion
Environmental & Community Safety	3	Cllr Groves, Cllr Iqbal, Cllr Gabriel (Chair)	Cllr Gabriel (Env), Cllr Iqbal (Comm Safety)
Children and Families	3	Cllr Wray, Vacancy, Cllr Amass (Chair)	Cllr Almass
Health and Wellbeing	3	Cllr Wray, Cllr Scopes, Cllr Burke (Chair)	No Appointment made

Councillors Truswell and Almass stepped down as Health and Wellbeing Community Committee Champions. They were of the view that the remit for this sub group was too wide and varying with a number of partner organisations, and it had been difficult to make any real progress given that it was such a wide remit.

The Chair thanked Councillors Truswell and Almass for the work that they had done whilst being Community Committee Champions.

The Committee discussed the role of this sub group and were of the view that it was an important issue which linked through all areas of the work within the community.

It was agreed that this sub group would not appoint a Community Committee Champion for this area but would appoint members to the sub group and nominated Cllr Burke to Chair this sub group. It was the proposal that the sub group would look at all aspects of health and wellbeing, with specific focus on mental health issues. It was suggested that the Health Need Assessments could be a starting point to what the needs of the Inner South area priorities might be.

It was also agreed that the Committee would like to keep receiving the report from Public Health.

It was noted that previously meeting with Community Committee Champions had taken place with the relevant Executive Member. However, these seemed to have lapsed. These meetings had been useful and helped to provide a focus for the sub groups.

RESOLVED – To note the report and appointed to the Inner South Community Committee Sub groups as above.

10 Community Committee Appointments 2021/2022

The report of the City Solicitor noted the appointment of Cllr Angela Gabriel as Chair of the Community Committee for 2021/22 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 and the appendices.

The Community Committee made the following appointments:

Organisation / Outside Body	No. of Places	Appointment
Belle Isle Elderly Winter Aid	1	Cllr K Groves
Holbeck Together	1	Cllr A Gabriel
Middleton Elderly Aid	1	Cllr S Burke
Belle Isle Tenant Management Organisation (BITMO)	2	Cllr P Truswell Cllr S Burke
Beeston, Cottingley and Middleton Cluster	2	Cllr G Almas Vacancy
Joint Extended Schools and Services (JESS)	3	Cllr P Wray Cllr A Scopes Vacancy
Inner South Local Housing Advisory Panel	3	Cllr A Gabriel Cllr E Nash

Draft minutes to be approved at the meeting
to be held on Wednesday, 1st September, 2021

		Cllr K Groves
Local Care Partnership- Middleton and Beeston	3	Cllr P Truswell Cllr Almass
Bramley Wortley & Middleton		Vacancy
Champions: Environment & Community Safety	5	Cllr A Gabriel (Environment) Cllr M Iqbal (Community Safety)
Children's Services		Cllr G Almass
Health, Wellbeing and Adult Social Care		Vacancy
Corporate Parenting Board	1	Cllr G Almass

Members raised concerns in relation to appointments for clusters. Although the Members were willing to accept the appointments they were not invited to the meetings. It was suggested that the Principal Officer when reporting back to Children's Services on the appointments made, should raise this issue with the Clusters Officer.

Members discussed the membership of the Housing Advisory Panel. They suggested that tenants should also be invited to become members of the Housing Advisory Panel.

The Inner South Community Committee requested that the Local Care Partnership Team be invited to a future meeting to provide an update.

RESOLVED - To agree the appoints as set out above and to note the appointment of Cllr Angela Gabriel as Chair of the Community Committee for the duration of the 2021/22, as agreed at the recent Annual Meeting of Council.

11 Time and date of next meeting

RESOLVED – To note that the next meeting of Inner South Community Committee would be on 1st September 2021 at 2pm. Venue to be confirmed.



Report of: Head of Locality Partnerships

Report to: Inner South Community Committee
Beeston & Holbeck; Hunslet & Riverside; Middleton Park

Report author: Lyn Bambury 07891 276639

Date: 1st September 2021 For decision

Inner South Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021/22

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner South this means that the money will be administered by the Inner South Community Committee.
9. Following consultation, the Communities Team will work with members of the community committee, to develop a plan to spend CIL funding on local infrastructure projects. This will be on a case by case basis.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, sex, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
14. The Community Committee has previously approved the following ‘minimum conditions’ in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members’ information.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2021/22

16. The total revenue budget approved by Executive Board for 2021/22 was **£174,320**, a 15% reduction on the previous year. This works out at **£58,106** per ward.
17. **Table 1** shows a carry forward figure of **£149,934** which includes underspends from projects completed in 2020/21. **£82,710** represents wellbeing allocated to projects in 2020/21 and not yet completed. The total revenue funding available to the Community Committee for 2021/22 is therefore **£241,544**. A full breakdown of the projects approved or ring-fenced is available on request.
18. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

19. The Community Committee is asked to note that there is currently a remaining balance of **£109,370**. The ward split is as follows: **Beeston & Holbeck (£31,523)**, **Hunslet & Riverside: (£32,474)** and **Middleton Park (£41,654)**. A full breakdown of the projects is listed in Table 1.

TABLE 1: Wellbeing Revenue 2021/22

	£
INCOME: 2021/22	174,320.00
Balance brought forward from previous year	149,934.00
Less projects brought forward from previous year	82,710.00
TOTAL AVAILABLE: 2021/22	241,544.00

	£	B&H	H&R	MP
New allocation per ward (£58,106) + underspends		76,173.00	87,175.00	78,196.00
Small Grants	6,500.00	3,000.00	1,500.00	2,000.00
Community Skips	2,500.00	2,000.00	0.00	500.00
Community Engagement	5,500.00	2,000.00	2,000.00	1,500.00
Holbeck Priority Neighbourhood	5,000.00	5,000.00		
Beeston Hill Priority Neighbourhood	8,000.00		8,000.00	
Belle Isle & Middleton Love Where You Live	8,000.00			8,000.00
Inner South Youth Summit	3,000.00	1,000.00	1,000.00	1,000.00
Total spend: Area wide ring-fenced projects	38,500.00	13,000.00	12,500.00	13,000.00

Ward Projects	Total	Ward Split		
		B&H	H&R	MP
Midsummer Nights Showcase	500.00			500.00
Hunslet AFC Planning Costs	234.00		234.00	
Inner South Area Activity programme for 21/22: West Leeds Activity Centre	1,650.00		1,650.00	
Baton Rouge Majorette Training	680.00			680.00
Holbeck Moor Football Club	2,152.00	2,152.00		
This is Middleton Park Booklet	970.00	242.50	242.50	485.00
Holbeck Gala	3,000.00	2,000.00	1,000.00	

FoMP Summer Programme	1,893.00			1,893.00
Beeston & Holbeck Christmas Lights	10,064.00	10,064.00		
Belle Isle & Middleton Christmas Lights	10,066.00			10,066.00
Hunslet Carr Christmas Lights	415.00		4,135.00	
CCTV Cameras	6,000.00	4,000.00	2,000.00	
Hunslet & Riverside Grit Bin Refills	1,600.00		1,600.00	
Stourton Park and Ride CCTV Camera Running Costs	4,060.00			4,060.00
Hunslet Community Gala	4,080.00		4,080.00	
Monday Evening Project	18,900.00	3,150.00	10,350.00	5,400.00
Beeston Festival	5,000.00	2,500.00	2,500.00	
Holbeck Foodbank	3,000.00	1,500.00	1,500.00	
Hunslet Club Summer Gala 2021	3,000.00		3,000.00	
Middleton Crescent Gate	458.33			458.33
St Lukes Local Environmental Project	3,570.00	1,261.40	2,308.60	
Hunslet Christmas Motifs - Church Street	2,656.00		2,656.00	
Environmental Enforcement Officer	9,891.00	4,945.00	4,945.00	
Ward Projects (Totals)	93,839.33	31,814.90	42,201.10	23,542.33
Total spend: (Area wide + ward projects)	132,339.33	44,814.90	54,701.10	36,542.33
Underspends (2021/22)	-164.99	-164.99		
Balance remaining (Total/Per ward)	109,369.66	31,523.09	32,473.90	41,653.67

Projects for consideration and approval

The following projects are presented for Members' consideration:

20. Project Title: Cottingley Lamp Post Banners

Name of Group or Organisation: LCC Communities Team

Total Project Cost: £2,107

Match Funding: £1,053.50 via HAP (50% to total)

Amount proposed from Wellbeing Budget 2021/22: £1,053.50 (Revenue)

Wards Covered: Beeston & Holbeck

Project Summary:

Further to the success of the Holbeck banner project in 2020, injecting bold colours across the neighbourhood, the ward members have expressed a desire to run a similar campaign in Cottingley, using artwork designed by pupils at Cottingley Primary Academy.

Five lamp post columns have been identified for the banners and they have been deemed suitable by City Centre Management (who manage these types of request).

The banners would be 2.0m high / 0.75m wide and suspended up high on the lamp posts using LCCs contract with Bay Media (they did the City Connect banners for the Leeds Cycle Super Highway). They are made from a durable patented material which is guaranteed for at least 12 months.

The artwork would be developed with pupils at Cottingley Primary Academy in the first half term of the 2021/22 school year. The theme for the banners would be 'what makes me happy in Cottingley / what makes me happy about where I live'. The school is a 1.5 form entry and they would like to run this with their Y3 and Y4, which would be 3 classes, generating approximately 90 entries. The ward members would attend a school assembly on 20 Sept to introduce the project and then the pupils would start designing as soon as possible and taking five weeks, expecting to be finished by Oct half term by Fri 22 Oct.

Project costs relate to planning permission, production, installation costs and 52 weeks of maintenance. A new contract would be required after the initial 52 weeks.

Locations would be:

1. Cottingley Drive - estate entrance from the Ring Road (column number 2C664 or 3C664)
2. Cottingley Drive - estate entrance from Elland Road (78C664)
3. Cottingley Drive / Dulverton Grove (50C664)
4. Cottingley Drive, by the community centre (7C664)
5. Cottingley Drive - pedestrian entrance to cemetery / retail park (27C664)

Costings:

- 50% of 5 x lamp post banners, fixings and installation + 52 weeks maintenance. $5 \times \pounds 329 = \pounds 1,645 \div 2 = \pounds 822.50$
- 50% of Planning permission (advertising consent covering all 5 columns) = $\pounds 462 \div 2 = \pounds 231$

Community Committee Priorities:

Best City for Communities: help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods

21. **Project Title:** Lock Keepers House CCTV & Smoke Detectors

Name of Group or Organisation: Canal Connections CIC

Total Project Cost: £4,644

Amount proposed from Wellbeing Budget 2020/2021: £4,344 (Revenue)

Wards Covered: Hunslet & Riverside

Project Summary:

The purpose of Canal Connections CIC is to carry on activities which benefit the community and to provide benefit to disadvantaged communities across Leeds City Region particularly by using navigable waterways as the catalyst for engaging individuals from those communities to improve their health and wellbeing, education and employment opportunities.

We have recently taken an initial, 5-year lease on the former Lock Keepers House from Canal & River Trust to turn it into a *Hydrocitizenship* Hub, with the aim that it will become the focus for improving the health and wellbeing of individuals, communities and the environment through a developing symbiotic relationship of care between people and place; generated by people's engagement with each other and their environment through the heritage of Leeds post-industrial waterways infrastructure.

We have developed this theme during recent, major projects in Leeds, particularly "Float Your Boat" (Time to Shine funded) focusing on tackling loneliness and isolation in men over 50 and "Ignite Yorkshire" (Heritage Lottery funded) looking at positively engaging young people (14-19) in activities to repurpose local heritage for the future. This has seen us engaging creatively with, amongst others, Yorkshire Water, The Royal Armouries and members of the Leeds waterfront business community, in identifying possibilities for sustainable working relationships to generate routes to community prosperity.

We have been awarded a £2k grant from Leeds Waterfront Enhancement Fund towards creating a community kitchen/café in the Lock Keepers House and improving disability access, **but we have now identified the additional need for a CCTV security system to be installed** to help ensure the Lock Keepers House role and purpose as a community hub, for delivering a wide range of activities for local communities and interest groups. The Lock Keepers House represents 'neutral ground' to help bring people together and an accessible destination for people to get together and become involved with the waterway.

The Lock Keepers House will provide developing opportunities for volunteering work for local people linked to all of these activities, as well as training opportunities with

potential employment outcomes; for example, at the proposed new Port of Leeds at Stourton, with freight related potential local employment opportunities.

The Lock Keepers House is, therefore, the focus of a growing and ongoing social programme that will place Inner South Leeds at the centre of a dynamic community focused initiative – this is, by its very nature, not susceptible to limits on the number of participants, times, venues, staff and transport.

The fitting of a CCTV security system is a crime prevention initiative to improve community safety, prevent crime and reduce the fear of crime: as illustration, we have already had to rely on passers-by taking a video of some young people vandalising one of our community boats on the mooring next to the Lock Keepers House and then setting it loose from the mooring onto the river. Similarly, the walls of the Lock Keepers House are being vandalised by graffiti – all of which damages our ability to provide a feeling of wellbeing and a safe environment for the community.

The funding would go towards:

- Supply and fitting of CCTV system £2,940
- Supply and fitting of smoke/fire/CO detectors with Ajax alarm £1,404

Community Committee Priorities:

Best City for Communities: Inner South residents have access to culture; neighbourhoods are clean and attractive; strong networks of community groups able to contribute to improving environment; empowered and engaged.

Best City for Wellbeing: Inner South residents active and engaged; older residents enabled to participate

22. Project Title: Reestablish Youth Space Development Project (The Loft)

Name of Group or Organisation: Reestablish

Total Project Cost: £63,000

Amount proposed from Wellbeing Budget 2020/2021: £4,000 (Capital)

Match Funding: £59,000, Open Doors foundation £10,000, Sports England £10,000, BBC Children in Need £10,000, Awards for All £5,000, LCF – Strategic Fund £5,000, Local businesses £11,000, Individual donations £3,000, Youth Music £5,000

Wards Covered: Beeston & Holbeck (£3,720), Hunslet & Riverside (£280)

Project Summary:

Whilst working throughout the pandemic we have become increasingly aware of our young peoples need for their own space, a space that they can call 'their own', that they have a sense of ownership over, where they belong. It has also heightened the educational divide between poverty and possibility and the need to provide life-skill and developmental activities more hours a day, more days a week and to do this we need a space that is big enough to provide creativity for mental health and emotional well-being activities, for fitness, music, youth club, mentoring and life skill development.

There is a desperate need for a secure base for our young people in Beeston and Holbeck. Not somewhere where they just turn up to a couple of hours a week, that is used by lots of other people, but a space, with their pictures on the wall, their achievements, their photos. A space that can be developed beyond drop-in, mentoring and group work, that incorporates a creative art space (enabling more emotional literacy), cooking facilities through which to develop life skills, a space to do fitness, anger management and to be heard, supported and have fun; a place to educationally engage and to increase our young people's life aspirations & opportunities.

Whilst working in partnership this year we were offered a warehouse space in Holbeck next to Jamyang (a part of their building that they don't currently use and is yet to be developed). The grant monies would be used to help us enable the development of this space, known as The Loft. It would help us turn this space into an exciting community youth hub – a well needed and very exciting possibility.

The hope is that the community committee funds will cover the installation of a kitchen in the Loft, essential if this project is to work, for day-to-day functioning and development of the space, bringing community together and teaching life skills.

Community Committee Priorities:

- Best City for Children & Young People: provide a range of activities for young people across the Inner South

23. Project Title: Rise and Shine After School Clubs

Name of Group or Organisation: St Lukes Cares

Total Project Cost: £13,600

Match Funding: £4,000 (charity shop sales, confirmed)

Amount proposed from Wellbeing Budget 2021/22: £9,600 (YAF)

Wards Covered: Beeston & Holbeck (£3,819), Hunslet & Riverside (£2,994), Middleton Park (£2,787)*

Project Summary:

*Proportionate ward split is based on the postcodes from the previous project. This was a total of 93 young people: 37 from B&H (39.8%), 29 from H&R (31.2%) and 27 from MP (29%). The cost per session for this project would be £40 (6 sessions per week x 40 weeks = 240 separate sessions)

The grant will be used to offer a regular programme of **free** weekly after school activities to young people in LS10 and LS11 during term time. **There will be 6 sessions that run throughout the week from Tuesday-Friday, 3 sessions aimed at girls aged 11-18 and 3 sessions aimed at boys aged 11-18.** The grant would fund the sessions over **40 weeks**. Throughout the year we would work with **80 young people weekly** in groups (the majority attending weekly). The sessions have been planned and developed based on information collected through YAF consultations, we've also based our

session on input from the young people involved in St Luke's Cares and local high schools ensuring the activities are relevant and are what the young people would most enjoy. The overall objective of the Rise and Shine Afterschool Programme is to offer young people free, fun and engaging sessions which are easily accessible in their local community.

The sessions will offer young people a chance to try new activities, develop new skills increasing self-esteem and build resilience. Having the sessions frequently, will help the young people form positive peer relationships, create a wider support network and become more engaged in the local community. With the support of the St Luke's Cares community we aim to improve their aspirations and create more opportunities for some of the most vulnerable young people in the South Leeds area.

The weekly sessions will be as follows;

Rise Sessions:

- **After School Bike Group - Leeds Urban Bike Park (Wednesdays 4:00-5:30pm)** A group to enable local lads to make use of the facilities of the bike park throughout the school year in partnership with British Cycling.
- **Boys Youth Club – at Involve in Hunslet (Thursdays 4:30-6:00pm).** These sessions include sports, gaming and issue-based work.
- **Turn Up and Play Football - Holbeck Moor (Fridays 4:00-5:30pm).** Football session with a focus on diversionary activities aimed to engage difficult to reach boys at risk of CCE, gangs and petty crime, particularly in LS11.

Shine Sessions:

- **Year 7-9 Girls Group - St Luke's Church (Tuesday 4:30-6:00pm).** These sessions will include, craft, sports, cooking, trips and issue-based sessions around online safety, CSE, self-esteem and mental health.
- **Girls Advice and Guidance Drop In - St Luke's Church (Wednesday 6-7:30pm).** This group would involve education, advice and guidance around housing, sexual health, college, exam stress for older young people and a space to chat to workers.
- **Year 10+ Girls Group at St Luke's Group (Thursday 4:30-6pm).** These sessions will include, craft, sports, cooking, trips and issue-based sessions around CSE, CCE, crime, mental health and drugs and alcohol.

The funding would pay for:

- 2 x Shine Youth Workers x 6 hours x 40 weeks at £10/hour - £4,800
- 2 x Rise Youth Workers x 6 hours x 40 weeks at £10/hour - £4,800

Community Committee Priorities:

- Provide a range of activities for young people across the Inner South

Delegated Decisions (DDN)

24. Since the last Community Committee on 7th July 2021, the following projects have been considered and approved by DDN:

- a) Mini Breeze Events in Middleton and Cross Flatts Park £10,950 YAF (all 3 wards)
- b) Hunslet Christmas Motifs – Church Street £2,656 Revenue (Hunslet & Riverside)
- c) Environmental Enforcement Officer £9,891 Revenue (Beeston & Holbeck / Hunslet & Riverside)

Declined Projects

25. Since the last Community Committee on 7th July 2021, no projects have been declined:

Monitoring Information

26. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

27. Detailed below are some of the project updates that the Communities Team has received since the last meeting of the Community Committee.

Cross Flatts Park & Cottingley Hall Playground Signs (Beeston & Holbeck/Hunslet & Riverside)



28. Following a request from the Beeston & Holbeck ward members, with subsequent support from the Hunslet & Riverside councillors, this scheme aimed to improve signage at two play parks, designed by the communities team, highlighting the wards' involvement in the improvements for children.

29. Cross Flatts Park playground, middle of the park:

- A sign on the railings by each of the two gates, one funded by B&H revenue and the other from H&R revenue.
- Each sign will be A3 size and fabricated/installed by LCC City Signs. Each sign is £70.

30. Cottingley Hall playground, Cottingley Drive, near the towers:

- A sign on the railings by the gate, funded by B&H revenue
- The sign will be A3 size and fabricated/installed by LCC City Signs. It costs £70



Installed 22/07/2021

Well-being funded project:

IS.20.03.CA

Photos supplied by the
LCC Sign Production Facility

Beeston Rugby Engagement Project (Hunslet Rugby Foundation) Beeston & Holbeck

31. Rugby training sessions will be held at 4 local primary schools. (St Lukes; St Anthony's; Beeston Primary and Hugh Gaitskell). In school sessions will take place one day a week Monday to Friday, at the 4 schools for 1.5 hours over 36 weeks. In addition, 3 mini tournaments will be held where children can showcase their skills at the South Leeds Stadium. Children and parents will also be invited to Hunslet RLFC first team matches at the stadium to play in curtain raisers.
32. Training equipment will be provided at all the sessions as required. The sessions will include agility and rugby drills appealing to younger children using equipment, decision making, passing and off-loading skills, and will also teach about benefits of sport and leading a healthy and active lifestyle for 5 minutes at the end of each session.
33. After attending 10 sessions children will be rewarded with a tech t-shirt for their dedication. Children will be signposted to the local junior clubs in the area e.g. Beeston Broncos, Hunslet Club, Hunslet Warriors and Oulton Raiders.
34. Due to COVID-19, the completion of this project has taken longer than expected. However, despite these challenges all objectives were met. We delivered sessions at the 4 schools above, over 36 weeks, engaging with 200+ children, which translated to 3,204 interactions (Males – 1,512. Females – 1,692).
35. We went through rugby league basics, for example, passing and catching which progressed into attacking and defence. This was performed with a competition at the end. The children were then provided with the opportunity to participate in sport outside of school hours and showcase their skills.
36. The Hunslet Rugby Foundation over the years working in the local area, identified that there is huge talent in the Beeston area so giving these young children the opportunity to work on their skills and provide an opportunity outside of school hours to keep involved in sport, is something we set out to deliver through this project. Unfortunately due to the extension of the lockdown we could not run a competition with the schools competing against each other which we originally planned, however, we did an internal project in the schools and handed out t-shirts to the children as a reward for their efforts. Each child has been provided with information to join their local community club - Beeston Broncos.
37. Hunslet Rugby Foundation's development officer commented "During the last couple of academic year's, school participation has been effected by the pandemic, this has resulted in physical activity being at its lowest. For the 240 children we have worked with through this project, over a 36-week programme, we have been able to provide the young children of our local community with the opportunity to get back into sport. The children are now able to take full advantage of their coaching in schools, by having the pathway to participate at their local junior club, the Beeston Broncos.



38. I cannot speak highly enough of the schools I have worked with; the staff and the young children have been great. I would also like to thank the local community committee at Leeds City Council who have provided the opportunity and supported the foundation during the tough times. The programme will hopefully see participation levels rise within the Beeston Area and I cannot wait to start our next project to support our other local community clubs”

Leeds Dynamite Dance (Middleton Park)

39. Leeds Dynamite Dance is a non-profit organization and was established in 1999 within the Middleton community in Leeds, with over 100 members attending regular classes weekly.
40. We offer many different styles of dance classes and technique classes. Along with recreational (just for fun & low commitment) and competitive class options for all our age group, from ages 4 years through to adult. Our aim is to provide high quality dance classes but at an affordable price for the children and young people in our local community of Middleton.
41. We requested funding to purchase some safety equipment, (an “air floor” and an “air ramp”) for gymnastics, tumbling and acrobatics classes. Our coaches are able to deliver these sessions, but they need access to proper and safe equipment.
42. We also requested funding for online membership and management software, coaching qualifications & renewals, DBS checks and renewals, first aid training for at least 3 of the coaches and insurance, (we already have this in place but it will need to be updated to cover our volunteers individually once they have completed the training courses).
43. Target 1) If we were awarded funding, our target would be to deliver 15 to 20 classes a week Monday to Friday in the inner South Leeds area.

44. Target 2) would be to engage with 150+ children and young people each week.
45. Target 3) increase the number of children, young people and adults wanting to invest and improve on their physical health and fitness as well as contributing to better social and emotional health and wellbeing.
46. We have reached Target 1, of delivering more classes for our community and could not be prouder of this achievement despite all the setbacks and struggles we have faced. Since being able to open our classes again indoors, we have added an additional 3 classes to our timetable for ages 4 through to adult, taking our total to 15 classes per week in the Inner South Leeds area, which are currently full.
47. We have reached Targets 2 & 3 and have seen an additional 50-60 new members join our programme all attending weekly classes regularly, which meant we were engaging with 150-160 per week.



TO POWER MEDIC'S AND TO LEEDS CITY COUNCIL INNER SOUTH LEEDS COMMUNITY COMMITTEE FOR FUNDING THIS AMAZING COURSE



48. With the huge demand for more classes the training of our assistant coaches and dance leaders has been so successful as this has meant being able to increase the classes we have available. In addition, this has also increased the number of children and young people in the inner south Leeds community accessing classes and has built on social, emotional, and physical health via dance, acrobatics, and fitness classes.
49. The equipment and new qualifications have enabled us to perform, teach and deliver Acrobatics, Gymnastic and tumbling skills in a safe and well-educated environment. With the safety equipment we have purchased and new qualified coaches now having more knowledge from the courses and the new qualifications we have gained from the funding.
50. Our coaching staff (some renewing qualifications and some gaining them), have enabled us to provide more classes as we have more qualified coaches.
51. First aid training, Insurance & DBS certificates have allowed us to provide a safe place for all our dancers, parents and coaches to attend.
52. The online software has allowed us to still run successfully throughout the pandemic and remain in contact with all our parents, but without physical contact and helped us to be more organised in terms of finance and record keeping.

Youth Activities Fund Position 2021/22

53. The Youth Activity Fund is allocated based on population data at ward level, for young people aged between 8-17 years of age, using the latest data (from 2019) from the Office of National Statistics.
54. The total Inner South YAF budget approved for 2021/22 was **£54,640**. The ward balances which are below, are based on the number of 8-17 year olds per ward.
55. The total available for spend in the Inner South Community Committee 2021/22, including carry forward from previous year, is **£68,534**
56. The Community Committee is asked to note that so far, a total of **£25,870** has been allocated to YAF projects in 2021/22, as listed in **Table 2**.
57. The Community Committee is also asked to note that there is a remaining balance of **£42,664** in the Youth Activity Fund.
58. The balances for wards are as follows: **Beeston & Holbeck: (£14,251), Hunslet & Riverside: (£10,910) and Middleton Park: (£17,504)**.

TABLE 2: Youth Activities Fund 2021/22

	Total YAF Allocation 2021/22 (£54,640)	Ward Split		
		8-17 Population		
		3,152.00	3,123.00	4,320.00
		Beeston & Holbeck	Hunslet & Riverside	Middleton Park
Carried forward from previous year	32,679.89	15,364.21	10,011.54	7,304.14
Total available (including brought forward balance) for schemes in 2020/21	87,319.89	31,619.21	26,116.54	29,584.14
Schemes approved in previous year to be delivered this year (2019/20)	18,785.48	5,378.50	8,626.50	4,780.48
Total available budget for this year (2021/21)	68,534.41	26,241.21	17,490.04	24,803.66
Projects 2020/21	Amount requested from YAF	B&H £	H&R £	MP £
Hamara & Youth Service Project	3,930.00		3,930.00	
Space Pizza Collective	1,860.00	1,035.00	825.00	
Beeston Youth Group (Health for All)	7,550.00	7,550.00		
Mini Breeze Events in Middleton and Cross Flatts Park	10,950.00	1,825.00	1,825.00	7,300.00
Rolling with Holbeck Moor	1,580.00	1,580.00		
Total Spend (Area wide / ward projects)	25,870.00	11,990.00	6,580.00	7,300.00
Underspends				
Remaining balance per ward	42,664.41	14,251.21	10,910.04	17,503.66

Declined YAF Projects

59. Since the last Community Committee on 7th July 2021, no YAF projects have been declined.

Small Grants Budget 2021/22

60. A small grants budget of **£6,500** was proposed at the 7th July 2021 community committee meeting.

61. There is currently a remaining balance of **£5,077** detailed in **Table 3: Beeston & Holbeck £2,667, Hunslet & Riverside £1,167 and Middleton Park £1,244.**

TABLE 3: Small Grants 2021/22

Starting totals 2021/22	£	B&H	H&R	MP
	6,500.00	3,000.00	1,500.00	2,000.00
PHAB Youth and Community Group	422.79			422.79
Irish Arts	500.00	166.66	166.67	166.67
Igbo Union Family Fun Day	500.00	166.67	166.67	166.66
Total allocations against projects	1,422.79	333.33	333.34	756.12
Balance remaining (per ward)	5,077.21	2,666.67	1,166.66	1,243.88

Community Skips Budget 2021/22

62. At the Inner South Community Committee on 7th July 2021, a community skips budget of **£2,500** was approved. This was for Beeston & Holbeck (£2,000) and Middleton Park (£500). Hunslet & Riverside, whilst not approving a specific pot, are willing to use their Revenue budget for community clean ups etc. **There is currently a total remaining balance of £742: Beeston & Holbeck £395 and Middleton Park £348.**

TABLE 4: Community Skips Budget 2020/21

Location of skip	Total Amount £1,500	Beeston & Holbeck £1,000	Middleton Park £500
Cottingley in Bloom	105.77	105.77	
Old Lane Allotments	346.97	346.97	
Holbeck Gala	152.45	152.45	
Whitehouse Farm Allotments	152.45		152.45
Total:	757.64	605.19	152.45
Remaining balance:	742.36	394.81	347.55

Capital Budget 2021/22

63. The Inner South Community Committee has a Capital budget of **£41,662** available to spend.

64. A Capital injection of **£19,100** for the Inner South was received in May. This has been included in the table below and is reflected in the ward balances.

65. Members are asked to note the Capital allocation broken down by ward – **Beeston & Holbeck: £15,010, Hunslet & Riverside: £10,877 and Middleton Park: £13,823.**

TABLE 5: Capital Budget 2021/22

	(£)	Ward split		
		Beeston and Holbeck	Hunslet and Riverside	Middleton Park
Remaining Balance March 2021	22,561.68	8,643.00	6,459.94	7,457.50
Injection April 2021	19,100.00	6,367.00	6,367.00	6,366.00
Starting Totals 2021/22	41,661.68	15,010.00	12,826.94	13,823.50
Hunslet Carr Information Boards	1,950.00		1,950.00	
Total Spend:	1,950.00	0.00	1,950	0.00
Remaining Balance:	41,661.68	15,010.00	10,876.94	13,823.50

Community Infrastructure Levy (CIL) Budget 2021/22

66. The Community Committee is asked to note that there is **£76,589** total payable to the Inner South Community Committee with **£28,259** currently available to spend. The breakdown is as follows **Beeston & Holbeck £11,268, Hunslet & Riverside £0 and Middleton Park £16,991.**

TABLE 6: CIL Budget 2021/22

	IS (£)	Ward Split		
		Beeston & Holbeck	Hunslet and Riverside	Middleton Park
Starting Totals 2021/2022	76,589.00	33,323.00	26,275.00	16,991.00

Concordia Street	15,000.00		15,000.00	
Hunslet Club AFC: Fencing	7,100.00		7,100.00	
Sandon Mount Barrier, Fence and Landscaping	4,175.00		4,175.00	
Holbeck Moor MUGA Lighting	20,000.00	20,000.00		
Litter Free Beeston	2,055.00	2,055.00		
Totals:	48,330.00	22,055.00	26,275.00	0.00
Remaining Balance:	28,259.00	11,268.00	0.00	16,991.00

Corporate Considerations

Consultation and Engagement

67. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

68. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

69. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

70. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

71. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

72. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

73. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

74. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for consideration and approval (paragraph 20 onwards)
- c. Details of the projects approved via Delegated Decision (paragraph 24)
- d. Monitoring information of its funded projects (paragraph 26 onwards)
- e. Details of the Youth Activities Fund position (Table 2)
- f. Details of the Small Grants Budget (Table 3)
- g. Details of the Community Skips Budget (Table 4)
- h. Details of the Capital Budget (Table 5)
- i. Details of the Community Infrastructure Levy Budget (Table 6)

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Report of: Head of Locality Partnerships

Report to: Inner South Community Committee:
Beeston & Holbeck, Hunslet & Riverside, Middleton Park

Report author: Lyn Bambury Tel: 07891 276639

Date: 1st September 2021 To Note

Inner South Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Updates by theme:

Children and Families - Champion: Cllr Almass

Children and Families Sub Group Meeting

3. The Inner South Children and Families Sub Group met on the 26th May 2021, via Zoom, and has not met since the last community committee meeting. (An update was received at the July meeting).

4. A handover meeting between the previous children's champion and the new champion took place on the 5th August. Amongst other topics, the preparation for the next Inner South Youth Summit was discussed. The champion would like this to take place in January/February 2022 at the Centenary Pavilion, Elland Road, depending on the venue's availability. Once the date has been confirmed, a diary invite will be emailed out to members.
5. Themes for the Youth Summit were discussed, including the environment and young people's mental health (which we know has been significantly impacted by the pandemic). The Chair is keen to encourage role models from a variety of sports to attend, (both male and female), to inspire boys and girl to take part in sports. A fuller update will be provided at the next committee, following the meeting of the Children and Families Sub Group on 16th September, via MS Teams.

Environment and Community Safety - Champions: Cllr Gabriel (Environment), Cllr Iqbal (Community Safety)

Environment and Community Safety Sub Group

6. The Inner South Environmental and Community Safety Sub Group met via MS Teams on 15th June 2021. The sub group hasn't met since the last community committee meeting, but an update was received at the last CC meeting.
7. At the last meeting, there was a discussion around grass cutting issues in Inner South. Members requested that a letter be sent to the appropriate Executive Board member, highlighting these problems. The Chair also requested senior officers in Parks & Countryside to be copied in. We have since received a response from P&C, which has been circulated to members.
8. The next meeting of the sub group will be on the 5th October 2021 (via MS Teams).

Employment and Skills Update: Inner South

Universal Credit

9. The table below shows the revised figures for the number of people claiming Universal Credit in the Inner South Community Committee area that were unemployed in May 2021 is 7,438. This is an increase of 85% since March 2020, a decrease of 141 on the previous month. The increase in claimants is reflective across all wards due to the impact of COVID-19.
10. The Coronavirus Job Retention Scheme (furlough) will cease at the end of September, and there is an expectation that a number of people will be made redundant which could subsequently increase claimants to Universal Credit.

Universal Credit Claimants (Not in Employment) 16-64yrs						
	March 2020		April 2021		May 2021	
	Number*	Rate**	Number*	Rate**	Number*	Rate**
Leeds	23,618	4.6%	47,061	9.1%	46,061	8.9%
Inner South	4,023	7.1%	7,579	13.4%	7,438	13.1%
Beeston & Holbeck	1,295	7.4%	2,427	13.8%	2,368	13.4%
Hunslet & Riverside	1,311	6.2%	2,517	11.9%	2,474	11.6%
Middleton Park	1,417	8.0%	2,635	14.9%	2,596	14.6%

*Number is the number of people claiming Universal Credit that are not in employment

**Rate shows the number of claimants not in employment as a percentage of the working age population

Employment and Skills Services

11. The table below shows the number of people being supported from the Inner South Community Committee area.

	Accessing Services		Into Work		Improved Skills	
	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)
Inner South	1,615	2,888	724	1,097	753	1,008
Beeston & Holbeck	501	881	203	286	238	338
Hunslet & Riverside	684	1,224	313	489	317	408
Middleton Park	430	783	208	322	198	262

Priority Neighbourhood	Accessing Services		Into Work		Improved Skills	
	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)
Crosby St, Receptions, Bartons (B&H)	57	134	35	36	28	49
Stratford Street, Beverleys (H&R)	67	153	28	59	34	41

12. COVID-19 has had considerable impact since March 2020, with closures of face to face services, the employment and skills delivery models were adapted and continued through a virtual or remote offer along with email and telephone support. During April 2020 – March 2021 10,071 people accessed the Service, 1,615 of whom were from the Inner South, a reduction of 44% when compared to the same period last year.

13. Across the city the service has supported 3,413 people into work, (April 2020 – March 2021), of whom 21%, 724 were residents from the Inner South, a reduction of 34% when compared to the same period last year. Customers were supported into work across all sectors with the largest numbers in health and care, food retail, logistics, distribution, and transport. Over 325 new businesses were supported to recruit new staff and to provide support for staff facing redundancy. Recruitment continues in the health and care, hospitality sector and digital sector as these sectors offer more flexibility through varied hours and shift patterns.

Leeds Employment Hub

14. A single point of contact for ESIF funded programmes and Jobshops that provides tailored and comprehensive support into employment or education to all unemployed Leeds residents. A large team of Employment Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to eligible residents who are disadvantaged in the labour market.
15. The Service continues to be successful in securing ESIF funding that will now be in place until December 2023, supporting around 3,500 people per year in Leeds to improve their skills and significantly increase their prospects of moving into sustained employment. The service and its partners will be spending in the region of £2.7m in this financial year on the delivery of employment support programmes.
16. A further ESIF bid to support 15-24 year old Leeds residents has been submitted and the service expects to hear by the end of August 2021 if successful. This will replace two existing programmes that are due to finish at the end of December 2021.
17. ESIF programmes are predominantly focused on residents who are not employed. The service has therefore sought to gain funding for residents that are ineligible for ESIF programmes, supporting underemployed residents in low paid, low skilled jobs as well as those at risk of redundancy. Residents at risk of being redundant will be offered support beyond the limited statutory minimum offered by DWP and National Careers Service and residents seen as underemployed will be able to access services and support that to now have not been offered through ESIF and other mainstream support.
18. All Jobshops are now fully open, 5 days a week for face to face appointments which include Dewsbury Road, Hunslet, St Georges and City Centre Community Hubs. Morley Community Hub has reopened one day per week on Mondays.
19. Due to COVID-19 the annual Leeds Next Steps event will not take place face to face this summer. The event is usually held the day after GCSE results day, where young people can talk to local colleges and providers, get information and advice about post-16 learning opportunities, individual courses, apprenticeships, and traineeships will be available on-line. Information from a wide range of schools, colleges and other providers will be available via the 'Start in Leeds' website.
20. Between April 2020 – March 2021 9,236 customers accessed support, 2,597 customers were supported into work and 4,850 were supported into training or further education. From the Inner South, 1,553 customers accessed Leeds Employment Hub including Jobshops, 640 customers were supported into work and 753 were supported into training or further education.

Leeds Learning Hub

21. The service delivers and commissions adult learning (post 19) with courses designed to help adults take their first steps or re-engage with learning before progressing to accredited learning within community settings. This provision is targeted to the 20% most deprived SOAs with a focus on Priority Neighbourhoods. Our programme includes Family English, Maths and Language (FEML) provision designed for parents (or other carers of children) with English and Maths needs or is for families where English is not the primary language. Often these courses are linked to schools or Children's Centres.
22. Over the last 12 months, new methods of delivery were developed to ensure learners could continue to access our courses. This included blended learning e.g. digital delivery through mobile phones coupled with home learning options, remote delivery options including outdoor learning, and the return to face to face learning when restrictions permitted with reworked COVID-19 secure delivery spaces. The service also developed home learning resource packs to increase pastoral support, with a particular focus on vulnerable learners and those unable to access online programmes.
23. Developing You is a pre-employment support programme incorporating wellbeing and employability modules and targets unemployed priority neighbourhood residents with mild to moderate mental health challenges. Due to COVID-19 the pilot programme was delivered online during autumn/winter 2020. From Monday 27th September the free 10 week course will be delivered face to face at St Matthews Community Centre, Holbeck for residents living in Inner South. For those who can't attend the face to face learning there will be further online courses starting in October.
24. Between April 2020 – March 2021 the service has supported 4,857 people across the city to improve their skills. From the Inner South, 753 residents have completed a skills course, a reduction of 25% when compared to the same period last year. For Inner South, 39 courses, including ESOL, language for the classroom and digital skills, were delivered across 5 different venues in the 2020/21 Academic Year.

Employer Support

25. Over the last 15 months the Service has engaged with 384 businesses 33 large and 351 SMEs. The highest number of engagements have been within construction, health and social care, IT, and digital and professional services sectors.

Vaccinating Leeds Programme

26. The Service supported, in partnership with the Leeds Teaching Hospital Trust, the recruitment of Admin, Health Care Assistants and Front of House positions for the Vaccinating Leeds programme. 90 Leeds Employment Hub customers successfully passed the recruitment process, including HR checks and an initial training programme, 24 customers commenced work with the NHS in March 2021, the other

customers were invited to join the talent pipeline to be put forward for other opportunities.

Kickstart

27. Part of the Government's Plan for Jobs 2020 launched in September. Employment and Skills is continuing to act as a "Kickstart Gateway", to help provide placements for young people who are currently on Universal Credit and at risk of long-term unemployment. The programme provides funding to employers to offer 6 month placements for eligible businesses. Since January 2021, 391 placements have been approved with 140 placements filled.

Retail and Hospitality Sector

28. Developing a programme with employers, Leeds City College and The Engine Room, to provide taster sessions and upskilling support for participants in order to allow them to access opportunities in the sector. The initial programme is set to be delivered in August 2021, with a one week programme covering key skills in hospitality.

Leeds Teaching Hospital Trust (LTHT)

29. Working in partnership with LTHT to support the recruitment of a large number of Apprentice Clinical Support Workers and Apprentice Facilities Technicians roles within LTHT. Virtual information sessions to explain the role and application process are being delivered from September. Support arrangements are in place through the Leeds Employment Hub and targeted local promotion is being arranged.

Health and Wellbeing & Adult Social Care – Champions: (Vacancies): Chair: Cllr Burke

Health and Wellbeing Sub Group

30. In order to provide the more frequent and relevant updates, it was proposed by the Communities Team to launch a health and wellbeing sub group as a vehicle for delivering this information and to also provide an opportunity for the previous champions to look at the health and wellbeing issues in a more focussed way.

31. The sub-group would cover the whole of the Inner South, with a representative from each ward and will report back to the community committee in line with the other sub groups, with Public Health, Adult Social Care and the Communities Team jointly supporting the group.

32. A meeting between the new Chair, the representative from Hunslet & Riverside, Public Health and the Communities Team was arranged. In order to avoid duplication of work being progressed in other health related groups, Public Health gave the Chair an overview of the work currently taking place in Inner South. A meeting between the Chair and the Inner South councillors has been arranged on 25th August, as she wishes to take a collegiate approach to direction of travel and setting future priorities for the sub group. Following this meeting, an interim work plan will be developed.

COVID-19 focused work

33. Public Health is continuing to focus on reducing or eliminating the barriers some communities face in accessing COVID-19 vaccination. Beeston Primary Care Network (PCN) and Middleton PCN have a Health Inequalities Vaccination Plan, which is currently undergoing a refresh, following a number of PCNs not continuing with phase 2 of the vaccine rollout. Public Health is currently looking at the vaccine data to develop a local needs assessment and is investigating low uptake demographics exploring what is available in the community in terms of engagement opportunities for people who remain vaccine hesitant. This will include exploring possible interventions, including the options of small, community clinics if the need is identified.
34. The testing centres at St Georges and Rowland Road Working Men's Club continue to be used by the community and is closely monitored.

Better Together

35. The Better Together providers have continued delivering food parcels, making welfare calls, and offering emotional support to those people in need. Overall, 178 people engaged with Better Together group provision; 24 different groups have run over the past quarter. The groups tended to be physical activity based, friendship groups or art and craft groups. Average attendance is 8 people per group. These are a mixture of face to face and digital groups.
36. The Better Together providers have been heavily involved in the COVID-19 response for the Inner South and are the lead for the local Test and Trace service. This service is facing high demand with current rising rates. The role of the team, having once received the alert of a person who has tested positive, is to contact that person by phone or door knocking, ensuring they are aware of the need to self-isolate and where they can get support if required. The Better Together providers have also supported door knocking activities to promote the vaccine bus and the women's only vaccine drop-in hosted by Asha.

Your Space

37. Your Space are now in year 3 of their contract and their contract has been extended for one year with funding from Public Health. This quarter the team recruited a further 44 new people to their service and provided 20 different groups including Self-Care, Exercise & Dance, Creative, Nature & Growing, Games and Quizzes, Skills & Social, Cooking and Baking. Overall, there were 653 attendances to Your Space groups.
38. The team are still delivering 121 sessions for those in need with 208 meaningful one to one conversations taking place between April and June. Sustainability and encouraging the community to take ownership of groups is integral to the project. 12 groups were co-producing this quarter, 9 groups were operating semi-independently

and 4 groups are now running dependently, comprising 82 people. There were also 3 newly trained volunteers. Social media continues to play a pivotal role in engagement with 2,694 likes and retweets overall. Of these 447 were from residents from LS11. The approach to engagement in LS10 was face to face. 41 contacts were made during the distribution of leaflets.

39. A snapshot quarterly outcome capture illustrates 98% of service users feel more connected to their community and report improved mental wellbeing. 94% of which are taking positive action to improve their mental wellbeing and are aware of services, knowledge and resources that can help them. This far exceeds the Your Space team target of having 50% report on these outcomes.

Beeston and Middleton Local Care Partnership

40. There are now three sub groups formed from this partnership:

- a) The Digital Health Hub grants have been awarded to Holbeck Together, Hamara, MHA Communities South Leeds, BITMO, Middleton Elderly Aid. These give a good geographical spread of organisations. All organisations are working with the Digital Health Hub steering group to ensure a bespoke service to the community. Currently the steering group are looking at models of evaluation and the most appropriate indicators to collect.
- b) Mental health and wellbeing. Gaps in collective knowledge of the group revealed missing stakeholders. Efforts to find the correct person to join the group have been successful. The forthcoming meeting will look to start shaping the focus of the group.
- c) Health Inequalities Bid. Health For All successfully recruited to the post and the post holder has been networking with the partners and communities. A new name for the project was agreed amongst the partners – Starting Points – to reflect the various starting points people accessing the project will have in their journey with the project. The project is now operational, with Health For All taking the reins and chairing the group.

Winter Grants

41. The 2021 round of Winter Grants have now been launched with Leeds Community Foundation. This programme aims to fund projects supporting vulnerable people who are most at risk of becoming unwell over winter due to cold and severe weather. Grants are available from £500 to £5000 and the deadline for applications is 12 noon on 3rd September 2021

Inner South Community Committee CIL Funded Defibrillators

Hunslet & Riverside Defibrillators

42. 15 defibrillators were approved by the committee, to be installed at venues in the ward suggested by Hunslet & Riverside ward members. All defibrillators have now been installed, apart from one.

43. So far defibrillators have been installed at:

- Al-Madina Mosque, (Bangladeshi Centre)
- Woodhouse Hill Community Centre
- The Hunslet Club
- Gurdawara (Guru Nanak)
- Church of the Nazarene
- H2010 Housing Development
- Hunslet Community Hub
- Church of the Nazarene (Lupton Street)
- Hamara Healthy Living Centre
- Rowland Road WMC
- Joseph Priestley (Burton Road)
- KMWA Community Centre (Hardy Street)
- Beeston Hill United Free Church
- St Lukes Cares

The final location - Crescent Grange High Rise is currently awaiting installation.

Middleton Park Defibrillators

44. The committee also approved 2 additional defibrillators for Middleton Park ward, at venues to be suggested by Middleton Park members.

45. Sainsburys, (near Middleton Park Circus) defibrillator has been installed, with a named guardian at this site, whilst the second location - Hunslet Delivery Office - are interesting in having a defibrillator, but it is still being progressed with Royal Mail head office.

Community Engagement:

Community Engagement – Beeston & Holbeck ward

Holbeck Priority Neighbourhood Newsletter

46. Beeston & Holbeck members wished to improve the communication of good news in the Holbeck priority neighbourhood and appreciate that not everyone likes or uses social media. To that end they wanted to continue with the traditional communication

methods. Building on the success of issue 1 (spring 2021) would like to deliver a hard copy of the newsletter to all properties in the priority neighbourhood, and the wider Holbeck neighbourhood.

47. The Communities Team have designed a 6 sided A4 newsletter with articles / input from partners via the Holbeck Core Group.

48. 2,500 copies of the Summer edition have been printed. 200 were destined for the Holbeck gala, 700 for the Holbeck Priority Neighbourhood and the remaining 1,800 copies for community venues (eg St Matthew's Community Centre, The Holbeck, local shops and to go out with food parcels to the target area via Holbeck Foodbank and Hamara). It will also be shared across our socials.

Community Engagement - Hunslet & Riverside Ward

Beeston Hill Residents Meeting

49. Beeston Hill Residents virtual meeting was held on Zoom on Monday, 5th July 2021, 6:30pm. Residents received updates from Councillors, Police, Cleaner Neighbourhoods Team, and Leeds Anti-Social Behaviour Team, Dewsbury Road Community Hub and the Communities Team.

50. Residents raised issues relating to anti-social behaviour and begging, speeding at various locations throughout the area, drug supply and use near residential areas. Also, fly tipping and dumping of waste remains a prevalent issue in the area. Officers present did take note of issues raised, answered questions, and took away actions.

Hunslet Green/Leeds Dock Residents Meetings

51. Hunslet Green and Leeds Dock virtual meetings were held on 7th and 20th July respectively. Issues raised include dog fouling and fly tipping.

Community Engagement - Middleton Park Ward

Improving the New Forest Village Plantations

52. In total 265 responses were received to the New Forest Village Plantation improvement survey. The feedback provided detailed insights into who uses the Plantations, what they are used for, what's liked about the greenspace and what improvements could be made to enhance users' experience.

53. Drawing on this, Parks & Countryside officers alongside ward members were able to develop a draft schedule of improvement works which include path resurfacing, foliage reduction and increased signage around dog fouling and littering.

54. Moreover, the survey feedback suggests that the Plantations are a place well used by families with young children, providing a space away from traffic where children can play, explore and 'learn about nature.' With a view to build on these assets, further consultation will take place with residents around the creation of a nature trail for children.

55. A public engagement event is now scheduled for mid-September at St George's centre. Residents will be able to drop by, share their views on the proposed improvement plan and plot their green space improvement ideas on a large-scale map of the Plantations.

Community Engagement: Social Media

56. **Appendix 1**, provides information on posts and details recent social media activity for the Inner South Community Committee Facebook page and COVID-19 ward groups.

Community Engagement

Priority Neighbourhoods and Targeted Wards

Beeston and Holbeck

Holbeck Core Group

57. The Holbeck core group has not met since the last community committee meeting. The next meeting is currently being arranged, to take place in September.

Middleton Park

Belle Isle and Middleton Neighbourhood Improvement Board (NIB)

58. The Belle Isle and Middleton Neighbourhood Improvement Board met in late July. The focus of this meeting was to share and review the initial findings of the Belle Isle North Health Needs Assessment (HNA) with key LCC directorates and third sector partners to inform a multi-agency action plan.

59. Unfortunately, due to LCC IT issues this meeting was poorly attended and thus the item has been postponed until the October NIB.

Hunslet & Riverside

Beeston Hill Core Group.

60. The Beeston Hill Core Group has not met since the last community committee meeting. The next meeting is currently being arranged, to take place in September.

Local Centres Programme (LCP)

61. Hundreds of independent businesses now receive updates on items to help their business and through this we connect with neighbourhood centres around the city. All district centres are receiving new signage: *Living with Covid #Together Leeds*, in August regarding safety measures during this latest phase. By refreshing the signage it will again be noticed and the safety advice reinforced. The signage (and previously 10,000 masks and about 2,000 floor vinyl's) have been made available by various government grants to combat the pandemic.
62. As part of the work across the city, the Neighbourhood Centres Co-ordinator (NCC) visited all independent shops which were open before April 12 on Dewsbury Road, Holbeck, Cross Flatts, Middleton Circus and Shopping Centre. Subsequently weekly updates have been sent to all businesses with contact details to keep them informed of help available and local business news.
63. The Neighbourhoods Centre Co-Coordinator (NCC) has called into independent shops open in all district centres (in IS - Holbeck, Beeston, Beeston Hill, Dewsbury Rd, Penny Hill, Middleton Circus, Middleton Shopping Centre, Belle Isle parade) to give and take contact details and explain the role of town teams. He is now visiting businesses around the city which have reopened since the 3rd Phase.
64. As face to face meetings have only been reintroduced in the last month, it is taking time to get all the Town Team meetings around the city scheduled. In part this is because the teams have an AGM and this has not been possible since the first lockdown and so the relaunch meetings for each area will be an AGM. This gives the Neighbourhood Centres Co-ordinator the opportunity to visit every district centre business in Leeds to see how they are doing and discuss any opportunities. The AGM relaunch meeting for Dewsbury Rd is proposed for Thursday 9th September.

Dewsbury Road

65. A key piece of work just starting is to ensure the district centres are aware they will receive NCC help to launch traders' groups if they wish to. Dewsbury Road already has partnership working and a group is also being strengthened in the Middleton and Belle Isle area. Both have confirmed meetings should resume after hospitality has reopened. Emails are being sent to contacts in the other areas to see if they wish to launch traders' groups like those already underway.

Penny Hill

66. There has been a change in agents managing the shops in the Penny Hill Centre. It is now managed by LCP Properties. We are still awaiting an estimation of cost for rejuvenating Hunslet Square. Until we have these only projects like the hub additions can be installed. The NCP agreed this with LCC Design Planning and the Council approved designers in 2019. The projected costs will (ultimately) be sent to the Hub manager.

Middleton

67. A date of mid-September is being proposed for the Middleton trader's AGM. Details will be circulated to all businesses in the Circus, Shopping Centre and Belle Isle. Middleton was the last Town Team Meeting to be held before the initial lockdown and at that point was investigating some fair rides in the vicinity of the Shopping Centre, the return of market stalls at Middleton Circus and a guide book of Middleton's many attractions. At the AGM consideration will be given to suitable 2021 projects.

Corporate Considerations

Consultation and Engagement

68. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

69. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

70. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds 2011 – 30
- Best City Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Leeds Inclusive Growth Strategy

Resources and Value for Money

71. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

72. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

73. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

74. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

75. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹ None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



Inner South Community Committee Facebook Page and COVID-19 Groups

Appendix 1

Highlights

8th July 2021- 4th August 2021

Inner South Community Committee Facebook Page

Since 8th July 2021 the Inner South Community Committee Facebook page has gained: **5 new page 'likes'** (and currently has) **1,235 likes** (as of 4th August 2021). It has gained **6 new followers** since the last update, making a total of **1,490 followers** in total.

This means that this is the **second** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

However, all posts can be read without any further interaction.

The **most popular post** since the 8th July 2021 was the posting regarding *We are pleased to announce we are delivering 21 days of Breeze in the Park this year!* This has:

- been shared 21 times
- reached a total of 2,609 people

The following (below), are screenshots of the three most popular posts since the 8th July 2021.

Alongside it is the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – We are pleased to announce we are delivering 21 days of Breeze in the Park this year!

2,609 people had this post delivered to them and it had 126 post clicks, with 39 likes, comments and shares.



Leeds City Council Inner South Community Committee

20 July · 🌐

We are pleased to announce we are delivering 21 days of Breeze in the Park this year!

Fun, food, thrills and chills for under 19s!

The only slight change is we need you to prebook your ticket online, it is still free but there is a booking fee of £1.50 per group.

The 3 events in Inner South are:

- Saturday, 7 August 2021 - Cross Flatts Park, Beeston, Leeds LS11 7BQ
- Friday, 20 August 2021 - Blenkinsop field, Middleton, Leeds LS10 4LF
- Tuesday, 24 August 2021 - Parkside, 208 Belle Isle Rd, Belle Isle, Leeds LS10 3HF

To book go to <https://my.leadstickethub.co.uk/events?k=BITP>



2nd Place –Rolling with Holbeck Moor: Roller skating sessions on Holbeck Moor with LS-TEN.

607 people had this post delivered, with 9 post clicks with 13 likes, comments and shares.



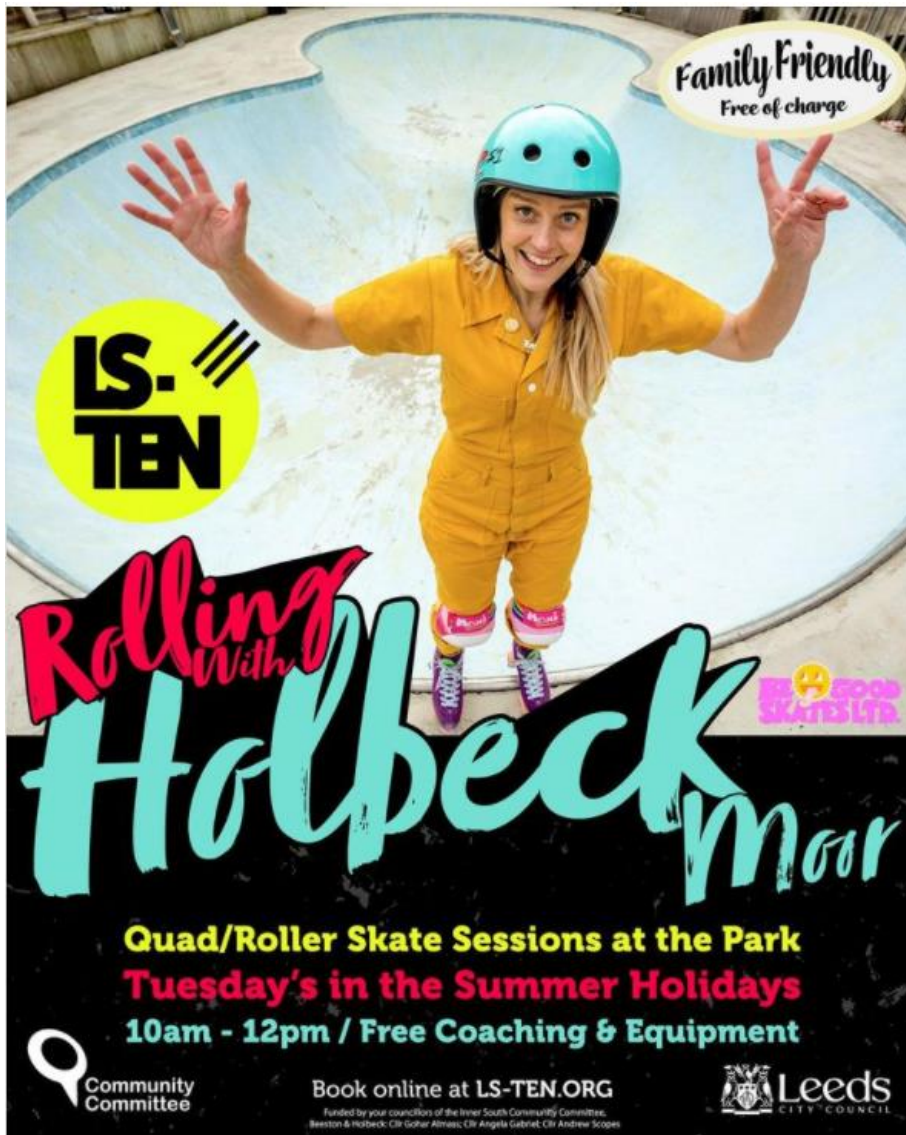
Leeds City Council Inner South Community Committee

22 July · 🌐

Rolling with Holbeck Moor: Roller skating sessions on Holbeck Moor with LS-TEN

For all children and young people living in Beeston and Holbeck ward.

Starting Tuesday 27th July. To book a place please go to: ... [See more](#)



3rd Place – Planned Mobile Testing Units deployments up to and including Sunday 8th August

231 people had this post delivered to them. There were 20 post clicks and 9 reactions, comments and shares



Leeds City Council Inner South Community Committee

2d · 🌐

Below are the planned Mobile Testing Units deployments up to and including Sunday 8th August. Opening times for all sites will be 09:00 – 15:00 unless otherwise stated

Monday 2nd August

- Richard Dunn Leisure centre, Bradford (walk up site)
- St Paul's Road Car Park, Shipley Pool, Shipley, Bradford (walk up site)...

[Continue reading](#)



3rd most popular post



Get more likes, comments and shares

When you boost this post, you'll show it to more people.

231

People reached

29

Engagements

Boost post

COVID-19 Ward Based Facebook Groups

The Communities Team have set up 33 ward based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities and cascading information in an attempt to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

To date, **Beeston, Holbeck & Cottingley Hall** has 422 members, **Belle Isle and Middleton** has 91 members and **Hunslet & Riverside** has 117 members

Belle Isle and Middleton Coronavirus Help Group

FACEBOOK highlights

8th July 2021- 4th August 2021

Since 8th July 2021 the Belle Isle and Middleton Coronavirus help group has gained: **6 new page 'members'** (and currently has) **91 page members** (4th August 2021).

The following below, is a screenshot of the top post since the 8th July 2021. Alongside it is the figures for how many people have 'seen' and how many people 'engaged' with the post.

Top post –Middleton Elderly Aid who support the over 60s living in Middleton

22 people have seen this post and it had 1 comment.



Middleton Elderly Aid

30 July at 17:47 · 🌐

All set up and raring to go for our first summer Fayre since lockdown. Please come along and support your local charity, while also grabbing yourself a bargain.
All monies raised go back into Middleton Elderly Aid who support the over 60s living in Middleton.

1 comment Seen by 22

Hunslet & Riverside Coronavirus Help Group

FACEBOOK highlights

8th July 2021- 4th August 2021

Since 8th July 2021 the Hunslet & Riverside Coronavirus help group has gained: **0 new page 'member'** (and currently has) **117 page members** (4th August 2021).

The following below, is a screenshot of the top post since the 8th July 2021. Alongside it is the figures for how many people have 'seen' and how many people 'engaged' with the post.

Top post – Free rapid #COVID19 testing is available to everyone in England

18 people have seen this post and it had 1 like.



Leeds City Council

13 July at 12:01 · 🌐

Free rapid #COVID19 testing is available to everyone in England. If you don't have symptoms, it's a fast and easy way to find out if you have coronavirus.

Regular testing will help us suppress the spread of the virus and return to a more normal way of life. To find out more, visit: <http://orlo.uk/Y3mRS>

👍 1

Seen by 18

**Beeston, Holbeck & Cottingley Hall
Coronavirus Help Group**

FACEBOOK highlights

8th July 2021- 4th August 2021

Since 8th July 2021 the Beeston, Holbeck & Cottingley Hall Coronavirus help group has gained: **0 new page ‘members’** (and currently has) **422 page members** (as of 4th August 2021).

The following below, is a screenshot of the top post since the 8th July 2021. Alongside it is the figures for how many people have ‘seen’ and how many people ‘engaged’ with the post.

Top post – Covid delta variant, new symptoms to look out for.

102 people have seen this post and it had **1** comment.

Gohar Almass shared a post.
15 July at 13:07 · 🌐

Councillor Gohar Almass
15 July at 13:06 · 🌐

[View insights](#) 102 post reach >



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Report of: Head of Locality Partnerships

Report to: Inner South Community Committee – Beeston & Holbeck, Hunslet and Riverside, Middleton Park

Report author: Amy Beswick / Mike Eakins

Telephone No 0113 535 1857

Date: 1st September 2021

To note

Title: City Plan Engagement

Purpose of report

1. To provide the Inner South Community Committee with a verbal update on the development of a City Plan for Leeds in the Inner South Community Committee Area and to gather input from elected members and residents to feed into the Plan.

Main issues

2. The verbal report is provided at the specific request of the Community Committee.
3. The verbal report outlines the new City Plan in development for Leeds, which will become the main overarching strategy for the city, replacing the Best Council Plan. The verbal report will provide details of the timeframe for the development of the Plan, how consultation and engagement will take place, and what the final product is likely to look like. As part of the consultation towards the Plan, elected members and residents will be invited to share their views about pertinent issues affecting the Inner South Community Committee Area, and discuss how these can best be represented in the City Plan.
4. There will be an opportunity for questions from elected members and residents after the presentation, and for elected members and residents to share their views as part of the consultation process.

Recommendations

5. The Inner South Community Committee is asked to note the contents of the verbal report that will be provided by Councillor Dowson and Mike Eakins or Amy Beswick.



Report of: Lee Hemsworth, Chief Officer Community Hubs, Welfare & Business Support

Report to: Inner South Community Committee: Beeston & Holbeck, Hunslet & Riverside, Middleton Park

Report author: Andrea Ellison, Chief Librarian 07891 272 061

Date: 1st September, 2021 **To note**

Library Service Update

Purpose of report

1. This report provides an overview of the activity of Leeds Libraries during the past 18 months and outlines the key priorities for the service as part of our Service Recovery Strategy.

Main issues

Library Activity During the COVID Pandemic

2. Our response to the COVID pandemic followed a similar path to that of many other library services across the country.

Customer Support

3. Initially many of our staff were deployed into different roles to support the foodbanks, the delivery of food parcels and staffing the COVID helplines. At the same time, we were pivoting our library service from a 'face to face' model of delivery to a digital offer. This included providing more resources which customers could access from home.
4. During the first period of lockdown, we picked up on an initiative being developed in other library authorities and introduced a 'Keep in Touch' project telephoning over 9,500 of our older customers to:

- Keep them updated about what was happening in the library service
 - Support them to access the library service and other council services and agencies digitally
 - Check that they knew where to get any other help or support as necessary (e.g. the COVID helpline)
5. We had some very positive feedback to this initiative which evidenced the real impact of the calls:
- “Thank you that was the nicest phone call I've had in days.”
 - “I had a telephone call this morning from yourselves just to check on whether I am alright and coping with the current lockdown; also to update me on the library services now available. It is a worthy initiative and did a lot for me. Please extend my thanks.”
 - “You are all doing a fantastic job. Thank you very much for all your hard work you Librarians are doing keeping us informed and reading during this horrible time.”

Customer support for developing digital skills

6. One of the biggest revelations of the pandemic was the extent of digital exclusion and the increased challenges our citizens faced including isolation from essential support, deteriorating mental health and financial hardship. This prompted us to review our digital support offer in Leeds libraries, which we have now rebranded as #Digital121.
7. During the lockdowns our #Digital121 telephone service was at the heart of our digital support offer, capturing and directing requests for digital support received from customers and partner organisations and matching them to the most appropriate support and information available from within the service or through referral.
8. #Digital121 is a universal offer but during lockdown we targeted those with low digital skills who may have never previously had access to their own device and who needed support to use it more fully. A dedicated #Digital121 marketing campaign focussed on our core offer of providing digital support and encouraging our citizens to get in touch so our librarian team could help them to develop their digital skills and confidence.
9. During the pandemic and current restrictions, we delivered this support remotely by telephone or Zoom. Between May 2020 and May 2021, we delivered over 200 support sessions.
10. We also invested in more digital resources, increasing our e-book catalogues, and purchasing new resources such as:
- Niche Academy – a range of free online tutorials from setting up an e-mail account or getting started with social media to helping you build your skills using our online resources, such as eBooks, business support and genealogy searches. There has

been significant interest in this resource with tutorials accessed over 13,500 times since its introduction in April 2020.

- Press reader – an e-newspaper service ‘PressReader’ via RBDigital, allows our customers to keep up to date with the latest news, free of charge.

11. Feedback from customers about all these activities, digital support sessions and new resources has been very positive:

- “Accessing eBooks has been a lifeline. It is the best app on my phone now!”
- “A wonderful service (eNewspapers) that I can still use from home”
- “Delighted I can get on Ancestry at home”

Developing our Digital library offer – resources and online events/activities

12. The initial period of lockdown was marked by an explosion of digital content which at times seemed overwhelming. As well as introducing Niche Academy and e-Newspapers, in our role as information professionals we used our specialist skills to create a new virtual library on our [webpages](#), curating the best of our own online content and also signposting to some of the ‘best of what else’ was available on others’ websites.

13. We also curated information about quality resources for our partners in education and sent out a regular newsletter to [schools](#).

14. In addition, we developed a whole new range of virtual activities aligned to the broader library purpose to inform, educate, and entertain. The full range of activities is shown at Appendix 1. We have created this short film about our activity during the past year or more. youtu.be/QfGwr2vW8tQ

Library Service Recovery Strategy.

15. In its publication ‘Libraries: An Essential Part of Recovery’, Libraries Connected¹ identifies the five key areas where libraries can play a central role in meeting the needs of individuals and communities who may be struggling to overcome the effects of the Covid-19 crisis. These are:

- Economic recovery, with help and training for job seekers and entrepreneurs
- Education support for children and SEND (special educational need) students who struggled to learn at home
- Isolation mitigation for vulnerable groups and to help people to reconnect locally
- Digital inclusion for residents who lack IT skills or have no access to the Internet

¹ Libraries Connected is the sector support agency for public library services in England.

- Cultural partnership to help local artists and arts organisations to continue their work.

16. We have adopted these five broad themes to inform and underpin our new local Recovery Strategy in Leeds Libraries which has the following areas of focus (all activity going forward is aligned with one or more of these key priorities):

- Economic Recovery
- Children and Young People
- Health and Wellbeing (including isolation mitigation)
- Support for Digital and Learning
- Books, Reading and Culture

17. We have drafted detailed Workstream Action Plans and from September we will be gradually introducing programs of work aligned with each of the areas of activity.

18. Our focus will be on consolidating service development activity and the programme will take the learning from the pandemic so embedding a blended approach to activity across both digital and face to face programmes.

19. A summary of the proposed new activity under each of our priority areas is as follows:

Economic Recovery

20. Leeds Libraries are part of the British Library's Business and Intellectual Property Centre (BIPC) Network. This network operates in towns and cities across the UK. The centres are physical hubs where people can come together to learn, network and access free and low-cost information and support in protecting and commercialising a business idea.

21. In the Spring 2020 budget the British Library was awarded £13m for sustaining and expanding the Business & IP Centre National Network over the next 3 financial years.

22. The money will be used to expand the network, "supercharge" existing BIPCs and trial a hub and spoke model that supports other library services to develop an offer in our neighbouring authorities of Calderdale, Huddersfield, Kirklees, and Wakefield.

Outcomes

- Greater Prosperity

Priorities

23. Key priorities for our economic recovery programme include:

- Refurbishment of the current space within Central Library to create a Business and Enterprise Suite with co-working space, business resources and tech suite

- Development of the current programme of activity to include high profile panel events linked to key city events and participation in national Start Up Day
- Extension of the BIPC service to neighbourhoods across Leeds as part of AD:Venture providing a business on your high street service
- Embedding the regional partnership with library services across West Yorkshire (Bradford, Calderdale, Kirklees, and Wakefield)

Children and Young People

24. Public Libraries welcome children from the very earliest months of life, helping parents and carers to support them as they grow and learn.

25. Since 2012, Leeds has had an ambition to be the best city for children and young people to grow up in and children is one of the Big Ideas in the Inclusive Growth Strategy. To make Leeds a truly child friendly city, the challenge is to ensure every child and young person in the city has the opportunity and support to achieve their potential. The 3 As Strategy (Attend, Attain, Achieve) sets out the approach to ensuring that children have the best possible educational experiences as well as the best possible outcomes. A key priority within the strategy is that all children in Leeds read for learning and fun.

26. We know that in the early years and right through to Key Stage 2, children in Leeds lag behind the national average in terms of reading and so a real driver for us in the library service in Leeds is to ensure that our children's programme is underpinned by a focus on reading for pleasure, particularly in the early years.

27. We will do this through ensuring we create children's spaces in our libraries that are welcoming, attractive, and stocked with the best in contemporary children's literature. Our libraries will be exciting places to be with a knowledgeable staff team on hand and able to support children and families with their book choices and so sowing the seeds of a love of libraries, books and reading.

28. Our focus of activity in the first phase of our strategy will be on supporting reading in the Early Years with our Story Bus and Ready Steady Readers programme. The name of this programme has been chosen to focus on the outcome we are hoping to achieve – that all our children in Leeds are readers.

29. Our wider programme will ensure that every child and young person in libraries is inspired to read for pleasure, has access to a diverse range of materials, can engage in a variety of digital activities and can take part in activities that improve their well-being.

Outcomes

- Increased reading and literacy
- Helping everyone achieve their full potential

30. Key priorities for developing our service to children and young people over the coming year include:

- Relaunch of the Ready Steady Readers programme for babies and children aged 0- 5 years, to include story and rhymetimes, information for parents registering the birth of their baby and the Ready Steady Reading Challenge
- Launch of the new Storybus Service
- New programme of support for schools, including information literacy
- Focus on support for reading for pleasure and relaunch of the Book Award

Health and Wellbeing (including Isolation Mitigation)

31. Public Libraries provide a population scale platform for population-scale public health issues. (Health on the Shelf, Scottish Libraries)

32. The library is a space that belongs to everyone. A place that is open and free for everyone to go to share – share the space and share the resources - helping to build a sense of trust which is vital for place making and community cohesion. By widening access to information about our shared history and heritage, the library service helps to develop increased understanding across communities and a sense of community pride.

33. We also play an important role in the collection and preservation of information about our city and our communities. Our local and family history archive and special collections hold over 180,000 items including books, pamphlets, and ephemera as well as journals, directories, maps, photographs, and prints focused on Leeds with significant publications of Yorkshire.

34. Our libraries are democratic spaces, providing free, independent, respected sources of information.

35. People who are better informed have better health outcomes. Libraries contribute to the public health agenda by tackling health inequalities and supporting health literacy. Our libraries have an extensive reach into communities and our services and programmes of activity include tailored health and wellbeing services. Through the provision of free access to the internet, online resources, and well-trained staff, we empower people to access, understand and use health and wellbeing information effectively.

Outcomes

- Healthier and happier lives
- Stronger, more resilient communities

Priorities

36. Key priorities for developing our programme of support for health and wellbeing over the coming year include:

- Development of libraries as health information points (including the development of 34 Digital Health Hubs across the city)
- Building a menu of health-related activity available to GPs as part of social prescribing activity. Initial phase to include local library 'socials' peer support reading groups and cultural events, e.g. talks and author readings
- Developing our volunteer offer
- Investigating Libraries of Sanctuary award
- Targeted work around services to Care Homes and the Homeless community

Support for Digital and Learning

37. Digital access and literacy are increasingly critical, especially to central and local government strategies around economic development, channel shift, reducing social isolation and creating community cohesion (Ambition).

38. Across our city, however tens of thousands of adults are offline or have very limited digital skills:

- 90,000 adults in Leeds are without essential digital skills
- 50,000 are not online at all
- 40% of council housing tenants are not online

39. Research shows that those who are digitally excluded also have poorer health and that by improving digital inclusion we can combat some of these health inequalities.

40. There are three main barriers to digital inclusion:

- Lack of skills/confidence
- Limited or no access to equipment/connectivity
- Not motivated to get online/not understanding of the benefits of being online

41. Providing support for digital access has been at the heart of library services since the introduction of the People's Network back in 1997.

42. Libraries as safe, non-stigmatised spaces at the heart of the community are well placed to tackle the barriers to digital inclusion. We have provide free access to computers, the internet, wi-fi and a tablet lending scheme and have a skilled staff team of Digital Champions who are able to support customers with the motivations and skills development through our free training and support programmes.

43. The Covid-19 pandemic has emphasised the importance of digital access and a [blog from the Joseph Rowntree Foundation](#) highlighted in particular the impact that the closure of library buildings especially in the first period of lockdown had on digital inclusion for some of the most economically disadvantaged people in our communities.

44. We have therefore identified as a priority the development of our community libraries in Leeds as Digital Hubs. The concept will include the introduction of Digital Health Hubs which use community engagement to reach poorly served groups and support access to digitally enabled health care and wider wellbeing. We will also be exploring the concept of libraries as data hubs.

45. And at the heart of our digital offer is support for Learning. Libraries were set up as the universities of the people and learning and today our libraries still provide citizens with access to a wide range of informal learning opportunities, including digital skills.

Outcomes

- Improved digital access and literacy
- Helping everyone achieve their full potential

Priorities

46. Key priorities for developing our programme of support for our digital inclusion and learning support over the coming year include:

- Developing the new #Digital121 service including telephone support and a refreshed programme of face to face support sessions and city-wide webinars (e.g. keeping your children safe online for parents)
- Creation of a network of 34 Digital health Hubs across the city
- Launch of Creator Space at Compton Road Library, a space which will provide access to resources to support creative digital activity
- Further development of Niche Academy platform to include more locally curated content to support digital learning in the community
- Developing our programme of support for ESOL and Adult Literacy

Books, Reading and Culture

47. Libraries are the cultural cornerstones of communities (Darren Henley CEO Arts Council).

48. Libraries enable communities to access and participate in a wide variety of quality and diverse arts and cultural experiences. Leeds Libraries work with cultural providers to spark curiosity, imagination, and fun. Our programme of activity enables new creative skills to flourish, enriching the lives of children and adults by providing arts and cultural experiences in local settings. Our offer will celebrate diversity, promote inclusivity, value identity and will contribute to an active local cultural economy.

49. Through our reading offer, libraries help build literate, confident and empathetic communities. We provide diverse and inclusive reading resources and support programmes and experiences for children and adults to create excitement around

reading. Our range of stock and linked activity programme encourages individuals of all ages to read for pleasure and purpose to increase their understanding of the world, stretch their imaginations and think differently.

Outcomes

- cultural and creative enrichment
- Increased reading and literacy

Priorities

50. Key priorities for developing our programme of support for Cultural programme over the coming year includes:

- Following successful Expression of Interest, submission of a full bid to Arts Council for the refurbishment of Central Library's ground and first floors, including the development of the City Reading Room, City Children's Library and City Art and Music Library
- Full transition of the Library at Home Service to the Reading Friends model
- Introduction of new model of support for Reading Groups
- Review of stock management policies
- Reintroduction of Cultural Programme of events and activity including participation in the British Library 'In the News' Exhibition and event programme (launch event to be held in Leeds)
- Programme of 'treasures on tour' taking the Special Collections held in Central Library out and about to libraries around the City

51. To support the delivery of these priority activities we have realigned our staff teams. The new structure is flatter and more manageable with just 5 tiers of staffing as opposed to the previous 11 tiers. The development of generic job descriptions across the service will ensure greater flexibility to accommodate changes in priorities over time.

52. The structure (see Appendix 2) is split into 3 key areas: Service Support, Service Delivery and Service Development.

Corporate considerations

Council policies and city priorities

53. The priorities of Leeds Libraries recovery strategy play a direct role in supporting the following Best Council Plan objectives:

- Health and Wellbeing
- Child Friendly City
- Age Friendly Leeds
- Culture

- Safe strong communities
- Inclusive Growth

Conclusion

54. We will report back to Community Committees on an annual basis with specific information about the delivery and engagement with our programmes of activity for each area.

Recommendations

55. That the information in this report and the verbal update provided at the meeting is noted.

Background information

- None

Appendix 1: Leeds Libraries Online Activities during COVID-19 pandemic

British Library exhibition, 'Unfinished Business: The Fight for Women's Rights'

56. Later in the year, as part of our work with the British Library² (BL) we curated a [virtual exhibition](#) and programme of events to celebrate the BL's own exhibition, 'Unfinished Business: The Fight for Women's Rights'. Our online exhibition highlighted Leeds' unique contribution to the campaign for gender equality and featured important books connected to the wider history of women's rights.

57. The exhibition spanned over 300 years from the poetry of Katherine Philips in 1669, through to the activism of the 1970s and 80s, culminating in the work of contemporary local spoken word artists. The weekend of events, created in partnership with the BL, included workshops, author talks and performances, and attracted over 800 people from all over the world.

58. To celebrate the exhibition Studio12 led a series of 5 poetry workshops and mentoring sessions with young poets and renowned literary activist, writer, and playwright Khadijah Ibrahiim. The workshops explored women's voices, activism, and the fight for a fairer world. The participants' poetry was transformed into spoken word performance films, which were showcased at a special live [Spoken Word Showcase](#).

59. The showcase involved a panel discussion between Khadijah and poet/activist Suhaiymah Manzoor-Khan, followed by a spoken word takeover by The Sunday Practice. We had 300 engagements via social media in the lead up to the Spoken Word Showcase, and over 300 people tuned in. Our largest audience was in Yorkshire, followed by London.

BBC's 'Novels That Shaped Our World'

60. We also took part in the BBC's national 'Novels That Shaped Our World'³ project and one strand of activity explored the connection between games and storytelling. A programme of events that included a workshop on creating your own literary escape game, a talk on the real history behind some of the novels from the BBC's Novels list, animation activities for families and a panel event discussing how libraries and museums can use games to engage new audiences, which all led up to a two day Games Jam. The Jam challenged people to design a digital or physical game inspired by the BBC's Novels list, and the participants were given access [to images from our special collections](#) for inspiration.

² The British Library is the [national library](#) of the United Kingdom and is one of the [largest libraries in the world](#). As a [legal deposit](#) library, the British Library receives copies of all books produced in the United Kingdom and Ireland, including a significant proportion of overseas titles distributed in the UK.

³ BBC Novels That Shaped Our World is in partnership with BBC Arts, Libraries Connected and Arts Council England.

61. Our headline event of the weekend was a live [mixed reality performance](#) by virtual reality artist Rosie Summers who brought the world of Narnia to life. The games that were submitted can be viewed on our [itch.io page](#) and all events were recorded and added to [YouTube](#).
62. We also delivered a programme of activity based around Arts and Cultural activities.
63. Arts Activity: We ran workshops inspired by the artist Joseph Cornell's 'world in a box' sculptures and assemblage art. In these workshops, we captured the feel of the novel, its story, journey or place by assembling items in a box. The resulting artwork can be viewed in an [exhibition with our partners Space2](#).
64. Cultural Activity: We ran a number of activities on social media and with readers and writers groups across the city. We asked readers to share the novel that has shaped them on social media, challenging readers to read as many of the 100 titles as they can. For writers we set a number of writing challenges and participants could also attend a writing class led by local author Alison Taft. Work written by the participants is currently featured on our digital book platform and you can read more about it [here](#).

Business & Intellectual Property Service

65. For some key aspects of our service we took a business as usual approach albeit digitally. For example, during the last year our Business & Intellectual Property Service quickly pivoted their services to an online model, ensuring local businesses had continuous support during the pandemic. This included:
- Intensifying messaging across social media channels and via partners to inform the local business community that the service would continue to be available to support businesses with their enquiries via email and telephone.
 - The team and our business advice partners moved face-to-face consultations into a telephone format that proved particularly popular leading to the addition of new sessions.
 - Online access to our business resources ensured that the team were able to effectively deal with enquiries via email and telephone. Customers needing to consult these resources were able to book on one-to-one Zoom sessions providing the option of screen sharing.
 - Our face-to-face event programme was moved to webinar format ensuring continuity of our full programme of support [Business & IP Centre Leeds Events | Eventbrite](#)
 - As businesses looked to adapt to new ways of working and marketing, our webinars also refocused upon these sought-after areas. This included extra webinars focusing upon online selling, social media and our first Start-up Summer School.
66. A successful *Reset. Restart* programme of talks aiming to support businesses transform, future-proof or grow was developed in partnership with the British Library. This provided access to a range of new webinars and follow-up one-to ones with specialist advisors.

[Reset. Restart - The British Library \(bl.uk\)](#) One of our most successful *Reset. Restart* online events focussed on the music sector, which had been hit particularly hard by the pandemic. This online panel event, which was held in partnership with Manchester libraries, featured musicians and other representatives from across the sector and provided a lively discussion about how to cope and pivot moving forward. Over 120 people attended the event live.

67. Additional events and activities are included in the table below:

Activity	Audience	Frequency	Description
Storytime	0-5	Daily (Mon – Friday)	<p>Regular storytime each morning at 9.45 am featuring an author or illustrator reading from their books followed by BBC rhymes and an activity from our Leeds 50 things App twitter.com/leedslibraries/status/1255775297787629569?s=20</p> <p>We worked with local theatre company Tutti Frutti to commission some performed readings with actors, these were then shared across the UK with other libraries! Playlist: youtube.com/playlist?list=PLkero3eEEZV88RlpPBje8KXGPcNuiOJec Podcast: tutti-frutti.org.uk/show/welcome-to-sweet-dreams/?section=our-work Sign up to receive more free stories and news: eventbrite.co.uk/e/tutti-frutti-story-time-tickets-140071661109?aff=nationallibrary</p> <p>Our Librarians created storytimes for #BabyWeek: https://twitter.com/TinyOwl_Books/status/1329363829906616320?s=20</p> <p>They also worked with frontline staff to deliver sessions to ensure we stayed connected to our audiences. facebook.com/119146154207/videos/514171752926835</p>
Stories By heart	4- 8	Weekly	<p>Oral story telling session with professional storytellers twitter.com/leedslibraries/status/1255496977305010182?s=20</p>
Games Group	Teens	Weekly	<p>A fun friendly online Games Group for under 20s. Currently playing the games ‘Magic the Gathering’ and ‘Dauntless’. Uses Discord to create an online community.</p>
#AskALibrarian	Adults	Daily (Mon – Fri 10 – 4)	<p>An online enquiry support line – covering any general information enquiry, including for example book recommendations twitter.com/leedslibraries/status/1328277874386857984?s=20</p>
Virtual #DigiDropIn (now rebranded #Digital121)	Adults	Daily (Mon – Fri 10 – 4)	<ul style="list-style-type: none"> • Access to computers for essential use only, for 45 min sessions at a number of sites across the city. Details can be found here: leeds.gov.uk/libraries • Bookable 1 to 1 digital sessions with a librarian - call 0113 378 5005 or email libraryenquiries@leeds.gov.uk • Basic digital enquiry support - whether our customers have a digital question or need a bit more support to get online, our #Digital121 librarians can help. Contact our team on 0113 378 5005. twitter.com/leedslibraries/status/1389569776125718537?s=20

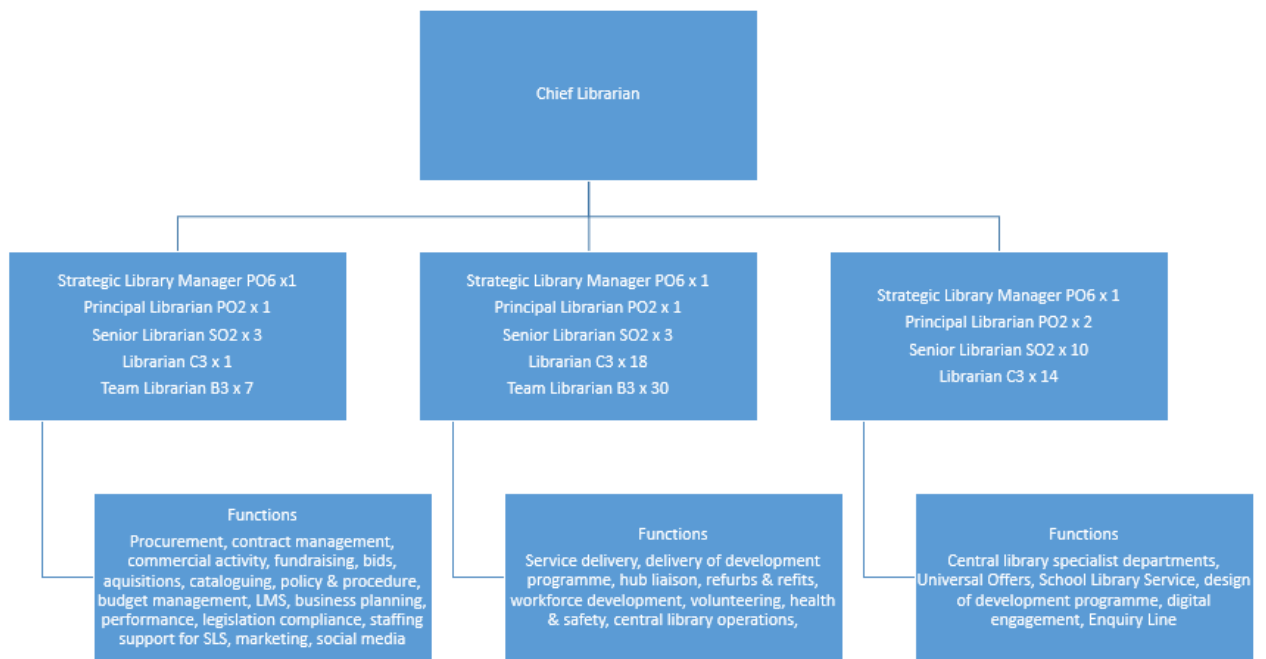
Activity	Audience	Frequency	Description
Selection Bags	All		We provided pre-packed selection bags for primary age children and adults. If customers contacted us we would put together a package of books for them to collect from their local library twitter.com/leedslibraries/status/1363886551185428480?s=20
#LeedsReadsBook Club	Adults	Monthly	Our online book club features a book of the month from our multiple download collection and a hosted discussion with a librarian on Facebook once a month. Authors are invited to take part in the discussion. The club now has over 100 members. facebook.com/groups/345068199880216 leedsreads.net/leeds-reads-book-club
Virtual Bookshelf #LeadsReadsBooks helf	Adults	ongoing	Content curated by residents who are invited to share images and reflections of the books they are reading. This has led to the creation of a #LeedsReadsBookshelf; this is a community bookshelf created by the people of Leeds, for the people of Leeds. twitter.com/i/events/1260132950802399233
LEGO	Children and families	Weekly / monthly	This is an exciting Lego experience for children and families, with entertaining videos and a range of build challenges. youtube.com/playlist?list=PLkero3eEEZV9X2rTykCI_1tKLsfdVybUL
Code Club	Children and families	Fortnightly	We provide ongoing support for existing code club members as well as new audiences. The Clubs are delivered through a fortnightly Zoom meet up when a new challenge is introduced along with a 'show and tell' with library staff and Code Club volunteers. blog.codeclub.org/2020/08/17/linking-code-to-literacy helloworld.raspberrypi.org/articles/hw14-creating-a-remote-code-club-with-leeds-libraries
Local and Family History	Adults	Fortnightly	Family History for Beginners Held on Zoom, a librarian narrates a local family history session. These are live and interactive versions of our popular Family History workshops, providing a friendly online introduction to key concepts and resources for complete beginners. Attendees are invited to ask questions throughout the presentation. Leodis by Leeds Libraries A photographic archive for the city. Over 62,000 heritage images of the city digitized and accessible to all. Over 40,000 of the images belong to the Leeds Libraries while the remaining images come from partner heritage organizations and individuals from across the city. Over 20 years old the website has recently undergone an extensive rebuild bringing its accessibility and security in line with the demands of today and has become

Activity	Audience	Frequency	Description
			<p>more popular than ever. The rebuild has allowed us to include over 5000 playbills showcasing historical theatre bills from some of Leeds oldest theatres.</p> <p>#ThrowbackThursday: Every week librarians share what is going on in the Local Family History Department and highlight heritage in Leeds. twitter.com/leedslibraries/status/1319209444832665600?s=20</p> <p>Lunchtime talks series: secretlibraryleeds.files.wordpress.com/2021/04/lfh-online-events-programme-apr-jun-21-1.pdf</p> <p>Our team of Librarians introduce participants to the relaunched Leodis website, the digital archive of Leeds' historical photographs. Customers can explore the background to the creation of Leodis 20-years ago and discover exciting new features – before our Librarian team take them through their favourite images from the site: leodis.net</p> <p>youtube.com/playlist?list=PLkero3eEEZV93tzscVukw04QPBvD9YdF9 <i>The Secret Library</i>, is the home to Leeds Libraries' heritage blog. The site provides insights into the history and architecture of the 1884 Central Library building, a behind the scenes look at the Library and highlights from our Special Collections, including rare books: secretlibraryleeds.net</p>
#RareBookoftheWeek	Adults	Weekly	<p>Every week using #RareBookOfTheWeek we showcase items from our special collections on social media. twitter.com/leedslibraries/status/1407682217040658434?s=20</p>
Lunchtime Tech Talk	Adults / young people	11-part series	<p>Each episode features an inspirational speaker from the digital and cultural sector in Leeds along with a member of the library staff team who will highlight library resources relevant to the main talk. Find the full playlist here: youtube.com/playlist?list=PLkero3eEEZV9V1HSQbeT7xZ4oBzRxuu9a</p>
#LeedsDropInAndDraw	Adults	Weekly	<p>Each week, a different theme and image from our art collections is chosen and posted on social media. Audiences are asked to create their own drawing in response to the image we post and to share their work on social media</p>

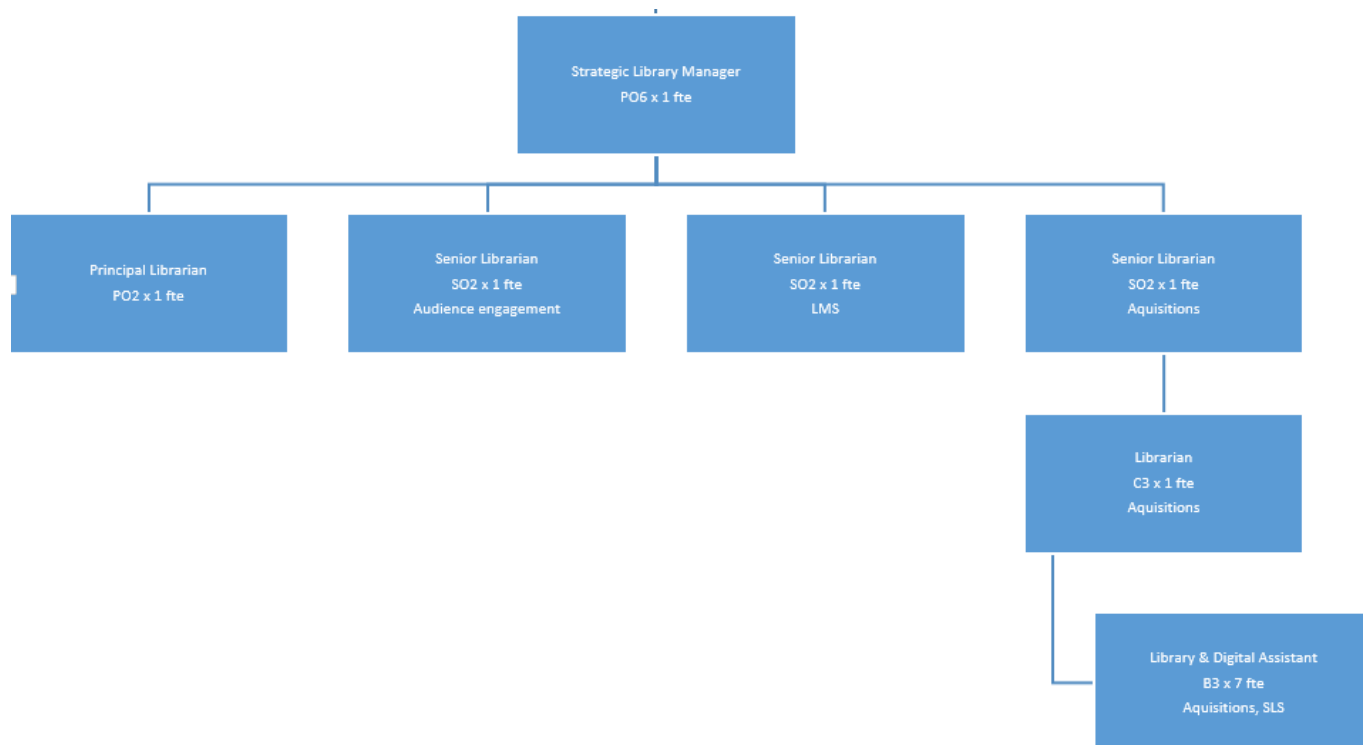
Activity	Audience	Frequency	Description
			twitter.com/leedslibraries/status/1256158965634928640?s=20
Art Book Club	Adults	Every two months	Each month, a book chosen by an artist will be read in conjunction with the current exhibition. The book club is hosted via Zoom and places are bookable on Libraries' ticketsource. twitter.com/cultureleeds/status/1251989702544146432
Craft Club #LeedsLibrariesCC	Adults and Young People	Monthly	Virtual Craft Club is delivered online once a month. A different theme and image from our E-magazines collection is chosen and posted on Leeds Libraries Facebook. Audiences are asked to create their own crafts using material from around their home and garden in response to the article posted and to share their work on social media twitter.com/leedslibraries/status/1257271808950140931?s=20
Leeds Libraries community and heritage trail #LeedsLibrariesCH T	Adults	Weekly	During the past year we have celebrated each one of our unique libraries as part of the Leeds Libraries community and heritage trail. #LeedsLibrariesCHT twitter.com/leedslibraries/status/1404801487180550152?s=20
Tutti Frutti Festive Show	Families	December	We will be hosting a festive play with local theatre company Tutti Frutti. Bit.ly/TuttiPrincessPea Set in the Museum of Forgotten Things, three musical curators, tell the amazing tale of the museum's artefacts including the mystery of a little green pea and how it got there.
Covid Diaries			A city partnership project aiming to ensure we document the impact that Covid is having on all of us. Personal diaries, experiences, films and pictures will help to paint a picture of what life is like in Leeds and the challenges our people face covididiaries.co.uk
School Library Service	Schools	One off	Organised 22 virtual author events for schools in Leeds, for World Book Day, giving children learning both in school and at home the opportunity to come together and celebrate reading
Authority Figures Podcast	Teens	3 episodes	A 3-part Authority Figures podcast series for Teens, with young volunteer Chandni who interviews Ben Oliver, Matt Abbott and Kenny Baraka. youtu.be/-u8fch0n1qM
Summer Reading Challenge	Families	Summer	We are asking families to share their images of reading in the wild #LeedsWildReads twitter.com/i/events/1407976126727741440
United We Wait – Refugee & Asylum film project	Adults	6-week project	Delivered over 6 weeks Studio12 worked with Members of the Hearts youth group at Leeds Playhouse to create an honest and ultimately uplifting short film to share their experiences of leaving their home countries, settling in Britain and the recent challenges of lockdown.

Activity	Audience	Frequency	Description
			"I am sure the books saved my life!" As part of #RefugeeWeek2021 we created 'We Walk With You' with @ArtsTogetherLDS Filmed in Leeds Central Library, @Studio12Leeds member, Rahman tells his story of feeling safe in arts spaces. youtu.be/K7wITr2rKzI?list=PLAbXg1ADT_6BWKZtG63Btp2_YKv-tLUXr...
Ingenious Awards	Young people aged 7-14	Ongoing	Working together, Leeds Libraries, Leeds Museums and the University of Leeds will create a modular STEAM-focused series of activities, focusing on tackling environmental issues and using developments in technology for societal and environmental good raeng.org.uk/grants-prizes/grants/ingenious-grant/current-awards
Enterprise Club and talks. Business and IP Centre	Adults	Ongoing	You can book a free one to one consultation with specialists including business advisors, accountants, and IP attorneys, and attend a range of free events and workshops to help you start-up and grow your business. eventbrite.co.uk/o/business-amp-ip-centre-leeds-2985198129
Studio12	YP 16-30	Tuesday - Friday	<p>Website relaunch: Responding to studio12 member feedback we overhauled our online service provision, by building a new website equipped to be a one-stop resource for creatives in the Leeds community and beyond. Content is sourced, curated, and uploaded on a regular basis to maintain its relevance. It includes an opportunities page with online events, funding, commissions, talent development schemes, business support and creative jobs. It also includes industry guides for music, film and writing. In addition there is a Covid-19 Support Guide for artists including health and wellbeing advice. The Studio12 website provides valuable opportunities for people to enter the industries via non-traditional academic routes, and now receives over 1,000 visits a month. This is an engagement increase of over 10 times the amount of visits received pre-pandemic.</p> <p>Bookable 1:1s: Recently we supported a member applying for a 1-year prestigious art residency in the Netherlands. We have also just signposted and supported a member in applying for over £8k in the ACE DCYP programme, results pending</p> <p>Online Masterclasses: We worked in partnership with the British Library and acclaimed producer / rapper Awate, who gave two music production masterclasses into his British Library Residency.</p>

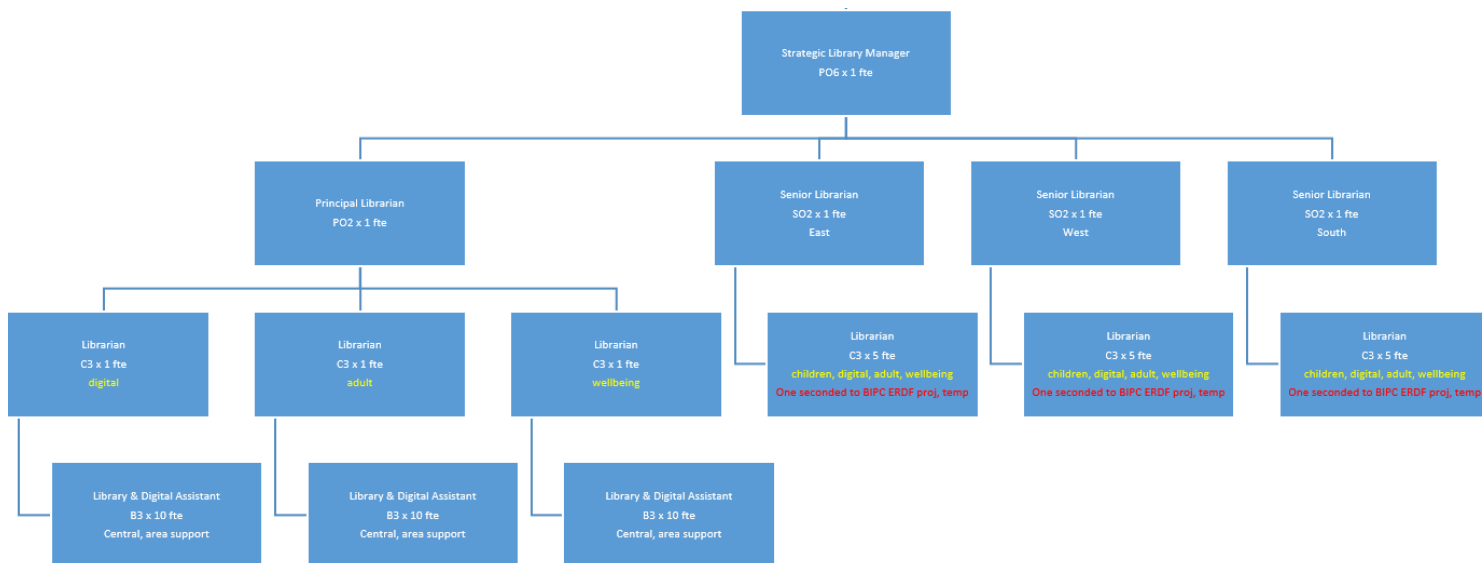
Appendix 2: The staffing structure of Leeds Libraries



Service Support



Service Delivery



Service Development

